

WARWICK TOWNSHIP
Board of Supervisors Meeting Agenda
May 20, 2019

Members Present: Judith A. Algeo, Esq., Chair
Edward P. Thompson, Jr., Member
John W. Cox, Vice Chairman

Others Present: Kyle W. Seckinger, MPA, Township Manager
Michele Fountain, P.E., Township Engineer
Catherine Topley, Recording Secretary

■ **CALL TO ORDER:**

The Warwick Township Board of Supervisors' May 20, 2019 public meeting, held at Warwick Township Administration Office, 1733 Township Greene, Jamison, PA., was called to order at 7:00 p.m., by Judith A. Algeo Chair, who then led attendees in the pledge of allegiance.

■ **APPROVAL OF MINUTES:**

⇒ Monday, April 15, 2019 Board of Supervisor Meeting Minutes

Motion by Chair Algeo to approve The Board of Supervisors Meeting Minutes for Monday, April 15, 2019.

Second to motion by Mr. Thompson

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed

■ **EXECUTIVE SESSION**

The Board of Supervisors' met in an executive session prior to this evenings meeting to discuss matters of personnel and litigation.

■ **ANNOUNCEMENTS:**

1. Warwick Township was named the 9th Safest City in Pennsylvania.
2. The Warwick Memorial Park Grand Opening will be held Saturday July 6th.
3. The Township will be closed Monday, May 27th for the Memorial Day Holiday.
4. Tomorrow is Primary Election Day. The township will remain open.

■ **CITIZEN'S COMMENT:**

No citizen comments.

■ **MANAGER'S REPORT:**

⇒ Resolution 2019-16: Act 537 Sewer Service Plan – To Consider For Approval

Mr. Seckinger explained that: Pennsylvania Sewage Facilities Act requires that municipalities adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters and/or environmental health hazards with sewage wastes, and to revise said plan whenever it is necessary to meet the sewage disposal needs of the municipality.

Warwick Township has prepared an Official Act 537 Sewage Facilities Plan Update which specifically addresses defining the public sewer service areas within the Township limits, expanding the Fish Creek Service Area, sewage facilities planning to increase Fish Creek Wastewater Treatment Plant current permitted annual average capacity by 47,790 gpd and addressing three areas outlined in the 1995 Plan proposed to be connected to public sanitary sewer service.

Warwick Township is broken up into five service areas: Fish Creek Service Area, County Creek Service Area, Warrington Township Service Area, Warminster Township Service Area and On-Lot Sewage Disposal Service Area. The selected alternatives for each service area are outlined below:

The Fish Creek Service Area has one area outlined in the 1995 plan (Valley Road) that was proposed to be connected to public sewer. The selected alternative for this area is to remain in the public sanitary sewer service area but continue to utilize their existing on-lot sewage disposal system. This area will be monitored under the Sewage Management Ordinance. Should a large amount of systems start to malfunction, the Township will evaluate and provide public sewer at that time.

Benton Hill previously obtained PADEP planning approval by a Special Study to be included in the Fish Creek Public Sanitary Sewer Service Area. This area will be provided with public sanitary sewer when the public sanitary sewer is extended by a proposed development.

The Fish Creek Public Sanitary Sewer Service Area was expanded to include the potentially developable areas identified on the Overall Sewer Plan along with the inclusion of the Fetzer Tract and the Prestige Property. The Act 537 Plan identified the new boundaries of the Fish Creek Public Sanitary Sewer Service Area. The existing Fish Creek WWTP has the capacity to service the additional flows created by the service area expansion. This Act 537 Plan Update will provide the necessary sewage facilities planning approval to allow Fish Creek WWTP to amend and increase the NPDES Permit from an annual average flow of 0.85 mgd to 0.879 mgd.

The Country Crossing Service Area has two areas outlined in the 1995 plan (Germinal Colony and Warwick Commons) that were proposed to be connected to public sewer. The selected alternative for these two properties is for them to remain in the public sanitary sewer service area but continue to utilize their existing on-lot sewage disposal system. These areas will be monitored under the Sewage Management Ordinance. Should a large amount of systems start to malfunction, the Township will evaluate and provide public sewer at that time. Country Crossing WWTP has available treatment capacity should these two areas needed to connect to public sewer.

The selected Alternative for the Warrington Township Service Area and Warminster Municipal Authority Service Area are no proposed changes to the existing public sanitary sewer area with no currently planned additional connections in each of the service area.

The selected Alternative for the On-Lot Service Area will continue to be service by on-lot sewage disposal systems and monitored by the Sewage Management Ordinance. Public sanitary sewer will not be provided to this service area.

Warwick Township finds that the Official Act 537 Plan described above conforms to applicable zoning, subdivision, other municipal ordinances and plans and to a comprehensive program of pollution control and water quality management.

After adopting this plan and resolution, Warwick Township will submit to the Department of Environmental Protection for its approval as a revision to the "Official Plan" of the Municipality.

Ebert Engineering, the consulting engineer for this project and the drafter of this plan, is here to answer any questions.

Tina Ruble was here from Ebert Engineering stated that she worked on the project and asked if anyone had any questions regarding the plan.

Mr. Thompson stated that he felt Ebert Engineering did a very good job.

There were no questions.

**Motion by Vice Chair Cox to approve Resolution 2019-16: Act 537 Sewer Service Plan
Second to motion by Mr. Thompson**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ Pawn Shop Ordinance - For Discussion and to Consider for Advertisement

Me. Seckinger stated that at the request of the police department, we looked into the creation of a Pawn Shop Ordinance which would provide some regulations to this type of business. The Ordinance creates a registration process, maintains a record of all transactions, photos of items and sellers, details in reference to the Bucks County Department of Weights and Measures, seller identification, stolen property procedures, electronic filing requirements, a holding period and inspection procedures, and a prohibition of business with minors. We do not currently have any pawn shop businesses in Warwick Township. Any businesses interested in locating in Warwick Township would be provided with this Ordinance, assuming it's adopted. The Chief is here to discuss the provisions of the Ordinance in more detail.

Mr. Cox asked if a second-hand store such as NOVA would fall under this. Chief Goldberg does not believe it would as those would be donations, not currency transactions.

Ms. Eberle read the definition located on page two (2) of the Ordinance to address the question. She then stated that they could change the language to "otherwise transferred for money".

Motion by Vice Chair Cox to approve the Pawn Shop Ordinance with the suggested change for advertisement.

Second to motion by Mr. Thompson

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ S.W.A.T Fire Truck – Request permission to sell on Municibid

Mr. Seckinger stated that the township owns a former firetruck that is used by the Bucks County SWAT team. The vehicle is no longer useful, and we have lost our place to store it. We request permission to sell the vehicle on Municibid. Since the vehicle was purchased by the SWAT team, the proceeds would be returned to them.

Chief Goldberg explained that it was used as a utility truck to haul their equipment. They have no where to store it and no one wants to drive it as they have more efficient ways to haul the gear now.

**Motion by Vice Chair Cox to approve the selling of the S.W.A.T Fire Truck on Municibid.
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed unanimously

⇒ Treasurers Report April 2019

Fund balances for April 2019 are as follows, subject to audit:

General Fund	\$	11,986,641
Firehouse and Equipment	\$	742,677
Road Machinery Fund	\$	73,000
General Obligation / Sinking Fund	\$	1,123,967
Capital Projects Fund	\$	20,723
Highway Aid Fund	\$	485,645
Parks and Recreation	\$	823,753
Parks and Recreation Capital Fund	\$	643,630
Capital Reserve	\$	<u>267,488</u>

Total \$ 16,167,524

Motion by Vice Chair Cox to approve the Treasurer's Report for April 2019 as prepared by Becki Wilhelm, Finance Director, subject to Audit.

Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed unanimously

⇒ Bill Payments: 5-6-19 and 5-20-19

Mr. Seckinger requested approval of the bill payments for May 6, 2019 totaling \$314,917.75, and May 20, 2019 totaling \$445,877.31, subject to audit.

Mr. Seckinger noted that the bill payments were high because a good portion of the road program had been paid and a basin mower was purchased.

Motion by Vice Chair Cox to approve the May 6, 2019 and May 20, 2019 Bill Payments, Subject to audit.

Second to motion by Mr. Thompson

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed unanimously

■ **SOLICITOR'S REPORT:**

⇒ Zoning Ordinance Amendment 2019-01 – To Consider For Adoption

Ms. Eberle noted that the board at their last meeting approved this Ordinance for advertisement.

Ms. Eberle stated that it was before the board this evening for public hearing and approval. She went over the changes in the document.

Mr. Thompson asked about the sign changes and Ms. Eberle stated that the staff felt more comfortable with the new wording when explaining to a resident.

Chair Algeo opened the public hearing. No public comment was made. Chair Algeo closed the public hearing.

Motion by Vice Chair Cox to approve the Ordinance 2019-01: Zoning Ordinance Amendment. Second to motion by Mr. Thompson

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed unanimously

■ **ENGINEER'S REPORT:**

⇒ LD 16-04: RGB ADN (Lot 17 – Warwick Business Campus)

Ms. Fountain stated that all improvements have been completed including the as-built. She is recommending the release of escrow #4 in the amount of \$12,200 and for the remaining \$21,069.25 be held for the maintenance period which she recommends begin tonight.

Motion by Vice Chair Cox to certify complete LD 16-04: RGB ADN, approve the escrow release #4 in the amount of \$12,200, hold the remaining \$21,069.25 in escrow for the maintenance period of 18 months.

Second to motion by Mr. Thompson

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed unanimously

■ **OLD BUSINESS:**

⇒ Park Board Update:

a. Guinea Lane Pickleball / Tennis Courts Recommendation

Mr. Seckinger stated that the Park Board was asked to look into the conversion of the last dual use tennis/pickleball court at Guinea Lane Park into a pickleball court only. Their recommendation is to keep the tennis/pickleball court as-is. The Park Board felt that keeping the flexibility of a tennis/pickleball court was better for the community

The board agreed to go with the Park Boards decision.

■ **NEW BUSINESS:**

⇒ Mr. Cox discussed the York Road entrance to Wawa traffic configuration. He asked Chief Goldberg what he would like to see done.

Chief stated that he would prefer a raised median be installed as recommended by PennDOT and discussed with Ms. Fountain at staff meetings. He feels that it is much safer to go down to the light at Meyer Way and make the left turn. The in/out that is there now is not a strong enough deterrent to stop people from making the improper left turn into on-coming traffic.

The board agreed with Chief Goldberg.

⇒ Financial Advisory Committee Update:

Mr. Seckinger stated that the Financial Advisory Committee met last week to review our pension plans. They noted that instead of making the MMO payment one time per year, we should spread it out over the

year. Their recommendation was to make 12 equal payments. This way we minimize the risk of buying high. This was also recommended by our pension administrator, InR.

Mr. Seckinger wanted to let the board know, as they will see the MMO payments in the bill payments spread throughout the year instead of one lump sum in October.

■ **PUBLIC COMMENT:**

Jessica Cangiani, 2415 April Dr. – is here this evening regarding the people that are riding their horses through the Ridings development. The riders are leaving the manure behind on the sidewalks and paths. She has contacted the township and believes a curtesy letter went out. Ms. Cangiani's main issue is what is being left behind but also would like for them not to ride on the sidewalks.

Mr. Seckinger stated that he is aware of the issue and the curtesy letter went out last Friday. He would like to give the letter at least a week and see if it stops. If it does not stop the township will have to try something else.

Ms. Eberle suggested that, as we have not yet taken dedication of the roads, to speak to the homeowner's association. It was stated that there is not a homeowners' association for the Ridings at Warwick.

Mr. Seckinger stated that he will follow up on this.

■ **ADJOURNMENT:** The May 20, 2019 Warwick Township Board of Supervisors' public meeting was adjourned at 7:33 pm.

These minutes were approved at the Board of Supervisors' meeting held:

Respectfully submitted,



Kyle W. Seckinger
Township Manager