

**WARWICK TOWNSHIP**  
Board of Supervisors' Public Meeting Minutes  
**December 2, 2019**

Members Present: Judith A. Algeo, Esq., Chair  
John W. Cox, Vice Chairman  
Edward P. Thompson, Member

Others Present: Kyle Seckinger, MPA, Township Manager  
Catherine Topley, Recording Secretary

■ **CALL TO ORDER:**

The Warwick Township Board of Supervisors' December 2, 2019 public meeting, held at Warwick Township Administration Office, 1733 Township Greene, Jamison, PA., was called to order at 7:00 p.m., by Judith Algeo, Chair, who then led attendees in the pledge of allegiance.

■ **APPROVAL OF MINUTES:**

→ Monday, November 18, 2019 Board of Supervisor Meeting Minutes

**Motion by Mr. Cox to approve the Monday, November 18, 2019 Board of Supervisor Meeting Minutes. Second to motion by Mr. Thompson, Chair Algeo invited comment or discussion. There being none, the vote was called.**  
**Motion passed unanimously**

■ **EXECUTIVE SESSION**

The Board of Supervisors' met in an executive session prior to this evening's meeting to discuss matters of personnel.

■ **ANNOUNCEMENTS:**

1. The Administration and Park & recreation Offices will be closed beginning Tuesday, December 24<sup>th</sup> re-opening Thursday, January 2, 2020.
2. The next Board of Supervisors Meeting will be on Monday, January 6, 2020 for Re-organization only.
3. The next regular Board of Supervisors Meeting will be on Monday, January 20, 2020.
4. The township's first annual blood drive will be at the township building on January 28<sup>th</sup> from 2 pm-7 pm.

■ **CITIZEN COMMENT:**

Mr. & Mrs. Marley of 2750 Dark Hollow Road were here regarding the fire that occurred Thanksgiving morning at Warwick Grinders. They apologized for waking Mr. Thompson up at 7 am Thanksgiving morning. Mr. Marley stated that something needs to be done. The piles are over 15 feet high and are only approximately 22 feet from the berm. With the wind, the embers from the fire were blowing directly at his house. The piles are still smoldering, and Mrs. Marley could see smoke still coming from one pile today. They feel that the piles are too close and need to be moved. When Dave Ritter operated the business, they had open communication, this is not so with the new owners.

Mr. Seckinger stated that DEP will be out there on Tuesday to inspect and see if they are in violation, if they are, they will be given a certain amount of time to correct any violations. The township will also be sending out CKS, the township engineer, to survey the easement envelop and see if they are too close. If so, the township can make them move further away from the property line.

It was pointed out that the berm between the properties is approximately 15 ft tall and the piles are higher than that. Mr. Seckinger pointed out that DEP regulates the height and will look at that when they are out there.

Ms. Algeo stated that the township will continue to work with DEP and help with the situation anyway we can.

■ **MANAGER'S REPORT:**

→ Assistant Township Manager Promotion

Mr. Seckinger would like to recognize Becki Wilhelm for her outstanding performance as Finance & Benefits Director. Ms. Wilhelm has proven to be instrumental in the efficient and effective functions of the township. With that, Mr. Seckinger would like to memorialize her promotion to Assistant Township Manager.

The board members congratulated Ms. Wilhelm and said what a great job she has been doing.

→ Financial Advisory Committee Recommendation

- a. Reduction of assumed Interest Rate for Pension Funds

Ms. Wilhelm stated that the Financial Advisory Committee met on November 21, 2019 and are recommending the reduction of the assumed interest rate for the Pension Plans from the current rate of 7.5% to 7.25%. By lowering the assumed interest rate, it will allow the township to meet its MMO obligation but will reduce the risk of the Township having a large sum increase to the MMO at one time.

**Motion by Mr. Cox to approve the reduction of the assumed interest rate for pension funds from 7.5% to 7.25%.**

**Second to motion by Mr. Thompson.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously**

→ Resolution 2019-32: Comprehensive Plan Update – Public Hearing

Mr. Seckinger stated that Mike Solomon was here to give a brief background and answer questions regarding the Comprehensive Plan.

Ms. Algeo opened the hearing.

Mr. Solomon stated that Ms. Mckeever and the Committee did an outstanding job. Mr. Solomon explained that in simple terms, a comprehensive plan is a guide that looks to protect community character, preserve the natural environment and farmland; improve mobility; provide adequate township services and public facilities efficiently and equitably and promote the economic and social wellbeing of the community.

Mr. Solomon went over some statistics regarding the 5,110 households in Warwick Township, such as the median age grew from 31.2 in 1980 to 41.9 in 2010. The township also went an extra step in surveying the community as to what was important to them.

Ms. Algeo called for any questions, as there were none she then called for a vote.

The Vote was 3-0, all in favor.

Ms. Algeo then closed the hearing

**Motion by Mr. Cox to approve Resolution 2019-32: Comprehensive Plan Update.**

**Second to motion by Mr. Thompson.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously**

→ Headquarters' Trail – Consider Acceptance of Bid

Mr. Seckinger stated that the following 4 contractors bid on the project; Doli Construction Corp., Marino Corp., Bencardino Excavating, Inc., Road-Con Inc., with Doli Construction Corp being the lowest bidder at \$453,722.00. Based upon the bids submitted, Mr. Seckinger is recommending that the Board accept the lowest responsible bid of \$453,722.00 from Doli Construction Corp. The anticipated notice to proceed is February 11, 2020 with an anticipated completion date of September 29, 2020.

**Motion by Mr. Cox to accept the lowest responsible bid of \$453,722 from Doli Construction Corp.**

**Second to motion by Mr. Thompson.** Chair Algeo invited comment or discussion. There being none, the vote was called.  
**Motion passed unanimously**

→ Bill Payments 12-2-19

Mr. Seckinger requested a motion to pay the bills for December 2, 2019, totaling \$146,334.44 as listed in the bill payment recap, subject to audit.

**Motion by Mr. Cox to approve the December 2, 2019 Bill Payments, subject to audit. Second to motion by Mr. Thompson.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously**

■ **SOLICITOR'S REPORT:** None

■ **ENGINEER'S REPORT:**

→ LD 17-02: PDC Machines (1825) Stout Dr.– Consider acceptance of punch list

Mr. Seckinger stated that CKS is requesting acceptance of the punch list for LD 17-02 PDC Machines.

Ms. Algeo pointed out that Item number 10. may need to be amended to read “purge” instead of “parge.” Mr. Seckinger will confirm the correct verbiage.

**Motion by Mr. Cox to accept the punch list for LD 17-02: PDC Machines.**

**Second to motion by Mr. Thompson.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously**

■ **OLD BUSINESS:**

→ Mr. Cox asked, regarding Warwick Grinders, when does their operation become an Industrial/commercial use instead of agricultural use?

Ms. Algeo stated that we would probably need to speak with the Township Solicitor regarding this.

→ Ms. Algeo stated that the Warwick Fire Company has not provided a report since September. Mr. Seckinger stated that he would follow up with the fire company.

■ **NEW BUSINESS:**

→ Mr. Cox asked Chief Goldberg if when he has time, he could place one of the flashing speed signs on Almshouse Road by Mearns road. Ever since it was repaved, he has noticed that vehicle speed has increased.

Chief stated that he would.


■ **PUBLIC COMMENT:** None

■ **ADJOURNMENT:**

The December 2, 2019 Warwick Township Board of Supervisors' public meeting was adjourned at 7:22 p.m.

These minutes were approved at the Board of Supervisors' meeting held:

Respectfully submitted,

  
Kyle W. Seckinger  
Township Manager