

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
January 20, 2020

Members Present: Judith A. Algeo, Esq., Chair
John W. Cox, Vice Chairman
Edward P. Thompson, Member

Others Present: Kyle Seckinger, MPA, Township Manager
Mary Eberle, Esq., Township Solicitor
Michele Fountain, P.E., Township Engineer
Catherine Topley, Recording Secretary

CALL TO ORDER:

The Warwick Township Board of Supervisors' January 20, 2020 public meeting, held at Warwick Township Administration Office, 1733 Township Greene, Jamison, PA., was called to order at 7:00 p.m., by Judith Algeo, Chair, who then led attendees in the pledge of allegiance.

EXECUTIVE SESSION

The Board of Supervisors' met in an executive session prior to this evening's meeting to discuss matters of personnel and litigation.

APPROVAL OF MINUTES:

→ Monday, December 2, 2019 and Monday January 6, 2020 Board of Supervisor Meeting Minutes

Motion by Mr. Cox to approve the Monday, December 2, 2019 and Monday, January 6, 2020 Board of Supervisors Meeting Minutes. Second to motion by Mr. Thompson, Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

ANNOUNCEMENTS:

1. The township's first annual Blood Drive will be at the township building on Tuesday, January 28th from 2pm-7pm.
2. The township's first annual City Brew Tour will take place on Saturday, February 8th.
3. Township Administrative Offices will be closed on Monday, February 17th in observance of President's Day; however, the Board of Supervisors meetings will still take place at 7pm as scheduled.

CITIZEN COMMENT:

None

MANAGER'S REPORT:

→ ZHB 17-08: York Road BLADCO LP (2029 & 2059 York Rd.) – Extension Request

Mr. Seckinger stated that on February 5, 2019, York Road- BLADCO, LP requested a one-year extension of the variances granted by the Zoning Hearing Board in their February 9, 2018 decision. The applicant was granted a one-year extension. The new expiration date of February 5, 2020 is now approaching. The applicant has

requested again for the Zoning Hearing Board to grant an extension on their Zoning Hearing Board decision. The application is tentatively scheduled for the February 4, 2020 Zoning Hearing Board meeting agenda and the February Board of Supervisors meeting agenda for final plan approval.

Mr. VanLuvanee was here on behalf of the applicant. He gave a short background on when they have been before the different boards in the process of obtaining the necessary approvals. Mr. VanLuvanee feels that there shouldn't be any reason not to grant the extension as they have been diligently working toward the end goal.

The Board remains neutral to the application.

→ Parks and Recreation Mascot Presentation – For Approval

Mr. Seckinger explained that there is an increasing trend for townships to have a mascot. The mascot would attend all Parks & Recreation functions and aid in community outreach and marketing. Our Parks & Recreation Department has come up with an idea that they wish to present. This presentation has been shown to the Park & Recreation Board and received their recommendation.

Mr. Sharapan, Parks & Recreation Director, explained that when Ms. Long moved from the Planning and Zoning Department down to the Parks & Recreation Department she came up with the idea of a mascot as something new and fresh for the township.

Mr. Sharapan explained some of the benefits to having a mascot; increase community awareness and pride, positive image for the township, great marketing and community outreach opportunity to name a few. During Ms. Long's research it was found that other townships have mascots as well and they have been well received.

Motion by Mr. Cox to approve the use and purchase of the Roar Wick Mascot.

Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

→ Parks and Recreation Girl Scout Presentation – For Approval

Mr. Sharapan stated that two scouts from Girl Scout Troop 21638 came to the last Park & Recreation Board Meeting with a presentation to install a walking path to the flagpole at Memorial Park. Currently, it is just surrounded by grass. This project would be for their silver award which is one of the last awards before "graduating" out of Girl Scouts. They are working with K&K Landscaping who have offered to lend their expertise in the installation to make sure that the work is done properly. They have received bricks at a reduced cost and to try to offset that cost, they would like to hold a fundraiser where people could purchase a brick to have engraved. Mr. Sharapan stated that his preference is to only have the purchasing of bricks during their fundraising period. They are proposing to install the walkway on May 17, 2020 and May 18, 2020.

Motion by Mr. Cox to approve the Girl Scout Project to build a walkway to the flagpole at Memorial Park.

Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

→ Request Permission to sell Public Works 2003 Chevy Silverado – For Consideration

Mr. Seckinger stated that the Public Works department is requesting permission to sell the 2003 Chevy Silverado on Municibid. A replacement truck was ordered and received from the 2020 budget

Motion by Mr. Cox to approve the selling of the 2003 Chevy Silverado on Municibid.

Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

→ Treasurer's Report for November 2019 and December 2019

Fund balances for November 2019 are as follows, subject to audit:

General Fund	\$	12,029,935
Firehouse and Equipment	\$	660,086
Road Machinery Fund	\$	10,463
General Obligation / Sinking Fund	\$	523,489
Capital Projects Fund	\$	76,151
Highway Aid Fund	\$	72,635
Parks and Recreation	\$	623,240
Parks and Recreation Capital Fund	\$	441,933
Capital Reserve	\$	<u>242,851</u>

Total \$ 14,680,783

Fund balances for December 2019 are as follows, subject to audit:

General Fund	\$	11,776,626
Firehouse and Equipment	\$	660,689
Road Machinery Fund	\$	10,470
General Obligation / Sinking Fund	\$	400,675
Capital Projects Fund	\$	64,121
Highway Aid Fund	\$	57,518
Parks and Recreation	\$	589,828
Parks and Recreation Capital Fund	\$	489,739
Capital Reserve	\$	<u>242,901</u>

Total \$ 14,292,567

Motion by Mr. Cox to approve the November 2019 and December 2019 Treasurer's Reports as prepared by Becki Wilhelm, Finance Director, subject to audit. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

→ Bill Payments 12-16-19 and 1-20-20

Mr. Seckinger requested a motion to pay the bills for December 16, 2019, totaling \$205,875.05 and January 20, 2020, totaling \$375,683.30 as listed in the bill payment recap, subject to audit.

Motion by Mr. Cox to approve the December 16, 2019 and January 20, 2020 Bill Payments, subject to audit.

Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

■ **SOLICITOR'S REPORT:**

→ Accessory Farm Use Zoning Amendment – For Review

Ms. Eberle explained that the staff has been working on this for the last several months. This will provide improved opportunities for farms in the nature of agri-entertainment. This is an ordinance that would add accessory farm uses, with regulations. Allowable accessory farm uses are limited to educational tours, seasonal festivities around products grown on the farm, activities with animals that are kept on the farm and private social gatherings of 300 or less guests.

A discussion ensued, regarding whether the ordinance is too restrictive, and if craft shows and farmers markets would be permitted. It was decided that craft shows are not deemed agricultural, a farmer's market would be better held on township property with ample parking (maybe an idea for Parks & Recreation), and the Board would like to see the number of private social gatherings per year increased to eight (8).

The staff will review and make the recommended changes. Once complete, it will go back before the Planning Commission and Board of Supervisors.

■ **ENGINEER'S REPORT:**

→ 2020 Road Program – Request Permission to Advertise

Ms. Fountain stated that she is asking for permission to advertise the 2020 Road Program. It encompasses 12 roads totaling approximately 4 miles and the Public Works Garage.

Motion by Mr. Cox to approve the 2020 Road Program for Advertisement.

Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

■ **OLD BUSINESS:**

→ Mr. Cox stated that the Township has been holding onto an account for Bud Salladay for a while now. A discussion ensued and Mr. Sharapan stated that he was going to use the money this year for a tree and a plaque to go with it. Ms. Algeo suggested speaking with Ms. Salladay and letting her know if she would like a bench instead, she would just need to make up the difference.

■ **NEW BUSINESS:** None

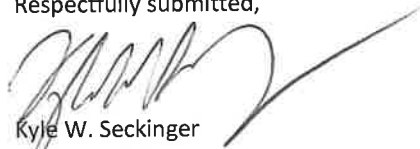
■ **PUBLIC COMMENT:** None

■ **ADJOURNMENT:**

The January 20, 2020 Warwick Township Board of Supervisors' public meeting was adjourned at 7:31 p.m.

These minutes were approved at the
Board of Supervisors' meeting held : 2/17/2020

Respectfully submitted,


Kyle W. Seckinger
Township Manager