

Permit Submission Requirements

Type of Permits	Supplements Required	2 sets Plot Plan	Impervious coverage	2 sets Construction Drawings	Deposit per permit \$	Special details	Approvals
*Re-Roofing (includes dumpster)	Building roofing	NO	NO	NO	\$ 84.50	*see below	BI
Additions/attached garage	Building, Zoning	YES	YES	YES	\$ 50.00		ZO, BI
Sheds over 144 s/f	Building, Zoning	YES	YES	YES, MANU. SPECS.	\$ 50.00		ZO, BI
Sheds under 144 s/f	Zoning	YES	YES	No	\$ 50.00		ZO
Detached Garage / Barn	Building, Zoning, Grading if over 1,000s/f	YES	YES	YES	\$ 50.00		ZO, BI
Pools	Building, Zoning, Grading, Road Occupancy if encroaching in Twp Pool Rd	YES	YES	YES, MANU. SPECS.	\$ 50.00		ZO, BI, Eng, PW
Above ground pools	Building, Zoning, Grading, Road Occupancy if encroaching in Twp Pool rd	YES	YES	YES, MANU. SPECS.	\$ 50.00		ZO, BI, PW
Hot tubs	Building, Zoning	YES	YES	YES	\$ 50.00		ZO, BI
Basement finishing	Building Finished basement	NO	NO	YES	\$ 50.00		ZO, BI
Driveway enlargement	Zoning, Road Occupancy if connecting to twp rd	YES	YES	YES	\$ 50.00		ZO, PW
Patios / Decks / Walkways (under 30" above grade exempt from building)	Building/Zoning: tear down/construct new. Building only: if same s/f, footers, or decking only	YES	YES	YES, MANU. SPECS.	\$ 50.00		ZO, BI
Fences surrounding pools	Building, Zoning Fence	YES, WITH LINEAR FT	NO	YES	\$ 50.00	include door alarms, gate specs	ZO, BI
Fences	Zoning Fence	YES, WITH LINEAR FT	NO	NO	\$ 50.00	over 6ft requires building also	ZO
Interior Alterations	Building	NO	NO	YES	\$ 50.00		ZO, BI
New Construction	Building, Zoning, Grading	YES	YES	YES	\$ 50.00		ZO, BI, Eng
Fire Sprinklers	Building	NO	NO	YES	\$ 50.00		BI
Lawn Sprinklers (must be outside ROW)	Building, Zoning lawn irrigation	YES	NO		\$ 50.00		BI, ZO
Open burning	Fire	YES	NO	NO	\$ 25.00		CE
Alt energy equipment	Building, Zoning alternative energy	YES	YES	YES	\$ 50.00		ZO, BI

Sign replacement w/o electric	Zoning	sign	YES	NO	NO	\$	50.00	ZO
Sign replacement w/ electric	Building, Zoning	sign	YES	NO	YES	\$	50.00	ZO, BI
New sign on pole	Building, Zoning	sign	YES	NO	YES	\$	50.00	ZO, BI
Temp. signs/banners	Zoning	sign	YES	NO	NO	\$	25.00	ZO
HVAC new/replacement	Building		NO	NO	YES, MANU. SPECS.	\$	50.00	BI
**Plumbing new/replacement	Building		NO	NO	YES, RISER DIAGRAM	\$	50.00 **see below	BI
**Electrical new/replacement	Building		NO	NO	YES, APPROVED WIRING DIAGRAM (3RD PARTY)	\$	50.00 **see below	BI
Generator	Building, Zoning		YES	YES	YES	\$	50.00	ZO, BI
Propane tank	Building		NO	NO	YES, MANU. SPECS.	\$	50.00	BI
Indoor fireplaces	Building		NO, UNLESS BUMP OUT	NO, UNLESS BUMP OUT	YES, MANU. SPECS.	\$	50.00	ZO, BI
Permanent Fire Pits	Zoning		YES	YES	YES IF GAS FEED OR USED FOR COOKING	\$	50.00	ZO, CE
Commercial fit outs	Building		NO	NO	Yes	\$	50.00	ZO, BI
PSU, dumpsters	Zoning	temp. structure	NO	NO	NO	\$	25.00	Note where to be placed on property ZO
Construction/Sales Trailers	Building, Zoning	temp. structure	YES	NO	YES	\$	50.00	anchoring details ZO, BI
Temp outdoor sales	Zoning	temp. sales	YES	NO	NO	\$	50.00	Fire Proof Fabric Certificate ZO, CE
Temp outdoor tents	Zoning	temp. structure	YES	NO	NO	\$	50.00	Fire Proof Fabric Certificate ZO, CE, BI
Wells (potable/geothermal)	Building	well	YES	NO	YES	\$	50.00	BCHD Approval ZO, BI
Tree removal	Zoning		YES	NO	NO	\$	50.00	ZO, ENG
Sidewalk Public= in ROW Private= out of ROW	Road Occupancy (In ROW) Zoning Only (Out of ROW)		YES	YES	YES	\$	50.00	PW, ZO
Curb Replacement	Road Occupancy		YES	NO	YES	\$	50.00	ZO, PW
Home Occupation	Home Occupation		Yes for new/ No for renewals	NO	NO	\$	50.00	ZO
Utility work in road (PECO)	Road Occupancy		YES	NO	YES	\$	50.00	PW, ZO

Cell towers/replace antennas	Building, Zoning		YES	NO (Yes, if Expanding)	YES	\$	50.00	ZO, BI, ENG
Underground tank installation/removal	Underground tank installation/Removal		YES	NO	YES	\$	50.00	BI
Parking lot restriping	Building/Zoning		YES	YES	NO	\$	50.00	ZO, BI
Demolition	Demolition	Asbestos abatement form	YES	NO	NO	\$	50.00	BI

Notes (this is a guide and not all inclusive):

Growing Season: June 1st through November 15th

Landscaping: not permitted within easements

Retaining Walls: under 4' high, no building permit required unless supporting a surcharge. (Zoning & Grading may be req.)

Retaining Walls: above 4' high, permit required

Seasonal pools: under 25" no permit required (Zoning & Grading may be req.)

W&S Connection:

Exterior walls into house: Building (plumbing) & Road Opening if work is being done in the street., \$500 escrow, confirmation from W&S that tap in fees are paid.

Exterior walls out to the road: No township permits, notify W&S. Road Opening is still required if work being done in the street.

State exempt: propane, HAM radios, methidone

Pool water discharge: DEP, provide worksheet

***Re-Roofing:** SFD re-shingling, no permit required

***Re-Roofing:** SFD plywood replacement, permit required

****Plumbing & Electrical:** Does not include residential repair.