

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
May 18, 2020
Virtual Meeting

Members Present: Judith A. Algeo, Esq.
Edward P. Thompson, Member
John W. Cox, Vice Chairman

Others Present: Kyle Seckinger, MPA, Township Manager
Kelly Eberle, Esq., Township Solicitor
Michele Fountain, P.E., Township Engineer
Catherine Topley, Recording Secretary

CALL TO ORDER:

The Warwick Township Board of Supervisors' May 18, 2020 public meeting, held virtually, was called to order at 7:00 p.m., by Judith A. Algeo, Chair, who then led attendees in the pledge of allegiance.

EXECUTIVE SESSION

The Board of Supervisors met to discuss matters of litigation.

APPROVAL OF MINUTES:

→ Monday, April 20, 2020 Board of Supervisors' Meeting Minutes

Motion by Mr. Cox to approve the April 20, 2020 Board of Supervisors' Meeting Minutes. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.
Motion passed unanimously.

ANNOUNCEMENTS:

1. We are preparing to open by appointment only once the county goes to yellow.
2. The county will take care of sanitization pre and post-election day

CITIZEN COMMENT: None.

MANAGER'S REPORT:

→ *Resolution 2020-16: designation of Agent for Disaster Relief Funding*

Mr. Seckinger stated that this resolution appoints Becki Wilhelm, Assistant Township Manager/Director of Finance, as the agent to handle the townships COVID-19 expense reimbursement requests through PEMA.

Mr. Thompson asked how the resolutions and other items will get signed by the Board. Mr. Seckinger responded that the resolutions are set with only Chair Algeo's signature for now to make it easier. Any other documents needing more than just Chair Algeo's signature, Mr. Seckinger will distribute to the Board members individually for signature.

Motion by Mr. Cox to approve Resolution 2020-16: Designation of Agent for Disaster Relief Funding. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.
Motion passed unanimously.

→ *Resolution 2020-17: Disaster Declaration Continuation*

Mr. Seckinger stated that this resolution will extend the township emergency declaration until such time as the Governor terminates the public health disaster emergency. The Township first declared a 60-day township emergency at the March 16th Board of Supervisors meeting.

Motion by Mr. Cox to approve Resolution 2020-17: Disaster Declaration Continuation. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.
Motion passed unanimously.

→ *Treasurer's Report for April 2020*

Real Estate Transfers posted \$48,431, Earned Income Taxes received \$91,567, Local Service Tax received \$6,415 and Building Permits posted \$1,562.

Fund balances for April 2020 are as follows, subject to audit:

| | | |
|-----------------------------------|----|----------------|
| General Fund | \$ | 12,569,318 |
| Firehouse and Equipment | \$ | 762,092 |
| Road Machinery Fund | \$ | -11,612 |
| General Obligation / Sinking Fund | \$ | 1,062,883 |
| Capital Projects Fund | \$ | 46,520 |
| Highway Aid Fund | \$ | 518,371 |
| Parks and Recreation | \$ | 688,165 |
| Parks and Recreation Capital Fund | \$ | 562,039 |
| Capital Reserve | \$ | <u>243,100</u> |

Total \$ 16,440,876

Motion by Mr. Thompson to approve the April 2020 Treasurer's Report as prepared by Becki Wilhelm, Finance Director, subject to audit. Second to motion by Mr. Cox. Chair Algeo invited comment or discussion. There being none, the vote was called.
Motion passed unanimously.

→ *Bill Payments 5-4-20 and 5-18-20*

Mr. Seckinger requested a motion to pay the bills for May 4, 2020, totaling \$158,106.47 and May 18, 2020, totaling \$198,070.05 as listed in the bill payment recap, subject to audit.

Motion by Mr. Thompson to approve the May 4, 2020 and May 18, 2020 Bill Payments, subject to audit. Second to motion by Mr. Cox. Ms. Algeo invited comment or discussion. There being none, the vote was called.
Motion passed unanimously

■ **SOLICITOR'S REPORT:**

→ *LD 04-13: Ridings of Warwick Phase I (Dark Hollow Road) – Consider Settlement Agreement*

Ms. Eberle stated that agreeable terms have been met in the amount of \$234,912.07 that cover litigation costs, professional fees and allow for the completion of outstanding items.

Motion by Mr. Thompson to approve LD 04-13: Ridings of Warwick Phase I (Dark Hollow Rd.) Settlement Agreement. Second to motion by Mr. Cox. Ms. Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **ENGINEER'S REPORT:**

→ LD 14-06: *Randazzo (Jamison Carpet/Tapas Restaurant) – Consider Maintenance Period Financial Security Release*

Ms. Fountain stated that CKS is recommending the release of all the maintenance period financial security.

Motion by Mr. Thompson to approve the Release of All Maintenance Period Financial Security for LD 14-06: Randazzo (Jamison Carpet/Tapas Restaurant). Second to motion by Mr. Cox. Ms. Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ LD 07-01: *Warwick Meadows III (Camars Dr.) – Consider Maintenance Period Financial Security Release*

Ms. Fountain stated that CKS is recommending the release of all the maintenance period financial security.

Motion by Mr. Thompson to approve the Release of All Maintenance Period Financial Security for LD 07-01: Warwick Meadows III (Camars Dr.). Second to motion by Mr. Cox. Ms. Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **OLD BUSINESS:** None

■ **NEW BUSINESS:**

Mr. Thompson asked what was happening with the summer camps that the township runs each summer. Mr. Seckinger explained that the Day Camp has been cancelled as Bridge Valley Elementary will not be opening. As far as Teen Camp is concerned, we are still waiting as they do not use the school but go on trips each day. We know that if Teen Camp runs it will be altered in some way due to the restrictions. At this time, we are waiting to see if the locations that are scheduled will be opening or not.

■ **PUBLIC COMMENT:**

Mr. Greg Mester wanted to take a moment to thank the Police and the Warwick Fire Company for the drive-by's they have been doing to acknowledge the graduates, kids' birthdays and such.

■ **ADJOURNMENT:**

The May 18, 2020 Warwick Township Board of Supervisors' public meeting was adjourned at 7:11 p.m.

Respectfully submitted,



Kyle W. Seckinger
Township Manager

These minutes were approved at the
Board of Supervisors' meeting held: 6/15/20