

General Fund

Account Number	Account Title	2021 Budget
Income		
01-301-100	Real Estate Taxes-Current Year	2,765,000.00
01-301-200	Real Estate Taxes-Prior Year	485.00
01-301-400	Real Estate Taxes-Delinquent	13,095.00
01-301-600	Real Estate Taxes-Interim	6,790.00
	Total 301 Real Estate Taxes	2,785,370.00
01-310-100	Real Estate Transfer Taxes	468,000.00
01-310-200	Earned Income Tax	3,038,750.00
01-310-500	Local Service Tax	182,280.00
01-310-600	Admissions Taxes	29,700.00
	Total 310 Local Tax Enabling Act Taxes	3,718,730.00
01-321-700	Amusement Permits	260.00
01-321-800	Cable Television Franchise	346,500.00
01-321-900	Other Licenses & Permits	1,200.00
01-321-902	Contractors Registration	9,000.00
	Total 321 Business Licenses and Permits	356,960.00
01-322-820	Road Encroachment Permits	3,000.00
	Total 322 Non-Business Licenses & Permits	3,000.00
01-331-000	Fines	44,000.00
01-331-100	Alarm Fines	2,000.00
01-331-120	Ordinance Violation Fines	1,000.00
	Total 331 Fines	47,000.00
01-341-000	Interest Earnings	57,000.00
	Total 341 Interest Earnings	57,000.00
01-342-000	Rent-Water & Sewer Authority	48,000.00
01-342-100	Rent-Land	250.00
	Total 342 Rents and Royalties	48,250.00
01-355-010	Utilities Real Estate Tax	7,000.00
01-355-080	Alcoholic Beverage Tax	1,950.00
01-355-090	Recycling Grant	28,000.00
01-355-130	Foreign Fire Ins Prem Tax	121,000.00
	Total 355 State Shared Revenues	157,950.00
01-357-050	State Aid-Pension Plans	252,000.00
	Total 357 Local Government Units Capital	252,000.00

01-361-300	Zoning Permits	50,000.00
01-361-330	Subdiv/L.D. Filing Fees	40,000.00
01-361-340	Zoning Hearing Board Fees	12,000.00
01-361-350	Admin Charges	30,000.00
01-361-400	Registrations	7,300.00
01-361-500	Sale of Maps, Ordinances, Fingerprinting	500.00
	Total 361 General Government	139,800.00
01-362-110	Sale of Copies of Accident Rep	3,000.00
01-362-112	Fines-Parking Tickets	200.00
01-362-400	Building Permits	250,000.00
01-362-401	Building Re-Inspection	750.00
01-362-450	Occupancy Permits	60,000.00
01-362-452	Fire Inspection-Annual	24,000.00
01-362-453	Fire Inspector Re-Inspection	500.00
	Total 362 Public Safety	338,450.00
01-379-010	Police Contr Serv/Reimbursemen	20,000.00
01-379-011	Pub Works Contr Serv Reimb	100.00
	Total 379 Contracted Service Revenue	20,100.00
01-387-000	Contribution-Developer	10,000.00
	Total 387 Contributions and Donations	10,000.00
01-391-100	Sale of General Fixed Assets	10,000.00
	Total 391 Proceeds of General Fixed Asset	10,000.00
01-399-000	Cash Balance Forward	10,730,000.00
	Total 399 Cash Balance Forward	10,730,000.00
Total Income		18,674,610.00
Expense		
01-400-110	Salaries & Wages-Supervisors	9,750.00
01-400-112	Seminar Expense-Supervisors	800.00
	Total 400 Legislative Body	10,550.00
01-401-112	Seminar/Meeting Exp-Manager	1,500.00
01-401-113	Seminar-Admin Support, Finance	2,000.00
01-401-114	Employee Recog/Meeting Expense	1,000.00
01-401-115	Personnel Testing & Evaluation	300.00
01-401-140	Personnel Services/Salary	382,100.00
01-401-190	Finance Dept Ins-Health/Life	38,000.00
01-401-191	Adm Dept Ins-Health/Life/Disb	64,000.00
01-401-200	Office Supplies	4,000.00
01-401-238	Admin Uniform Expense	2,000.00
01-401-320	Communication Expense	8,500.00
01-401-325	Postage	3,500.00

01-401-340	Advertising	7,000.00
01-401-341	Printing	500.00
01-401-350	Officials' Bond Premium	2,400.00
01-401-421	Dues/Memberships	5,000.00
01-401-450	Contract Services Maint/Repair	10,000.00
01-401-500	Newsletter Expense	5,500.00
01-401-800	Vehicle Expense	1,000.00
	Total 401 Executive	538,300.00
01-402-110	Auditing Services	20,500.00
	Total 402 Financial Administration	20,500.00
01-403-110	Salary-Tax Collector	51,150.00
01-403-111	Salary-Keystone EIT	45,000.00
01-403-112	Salary-Keystone LST	3,200.00
01-403-200	Tax Collector-Print & Postage	2,400.00
01-403-350	Tax Collector's Bond Premium	1,600.00
	Total 403 Tax Collection	103,350.00
01-404-100	Solicitor	25,000.00
01-404-311	Legal-Personnel	12,000.00
01-404-312	Ordinances & Resolutions	4,000.00
01-404-313	Legal Escrow Fees	3,000.00
01-404-314	Litigation	6,000.00
	Total 404 Law	50,000.00
01-407-200	Minor Hardware/Software	17,000.00
01-407-310	Automated Payroll Service	6,000.00
01-407-450	Contract Ser-Software/Hardware	17,000.00
	Total 407 Data Processing	40,000.00
01-408-310	Engineer	30,000.00
01-408-313	Engineering Escrow Fees	5,000.00
01-408-618	Engineer-Township Projects	65,000.00
	Total 408 Engineer	100,000.00
01-409-200	Township Building-Materials &	5,000.00
01-409-230	Heating Fuel-Guinea Lane	2,000.00
01-409-250	Township Building-Maint & Repa	35,000.00
01-409-251	EMS Building- Maint & Repair	1,500.00
01-409-255	Pub Works Bldg-Maint & Repair	7,000.00
01-409-360	Township Building-Fuel	30,000.00
01-409-450	Contracted Serv-Twp Bldg	30,000.00
	Total 409 General Government Buildings	110,500.00
01-410-100	Animal Control Officer	15,000.00
01-410-112	Bike Patrol/Community Policing	1,000.00

01-410-114	Emergency Response Team	5,000.00
01-410-130	Salaries & Wages-Uniformed	2,145,000.00
01-410-140	Salaries & Wages- Non-Uniform	95,000.00
01-410-190	Police Dept Ins-Health/Life/Di	510,000.00
01-410-191	Police NU Ins-Health/Life/Disb	27,000.00
01-410-200	Office Supplies 2	2,500.00
01-410-201	Postage 2	500.00
01-410-202	Meeting Expense	250.00
01-410-230	Vehicle Expense-Gasoline	25,000.00
01-410-238	Clothing & Uniforms	15,000.00
01-410-239	Clothing/Uniform-Crossing Guar	600.00
01-410-240	Clothing Maintenance	2,000.00
01-410-242	Operating Supplies	4,750.00
01-410-259	Operating Equipment-Cert	3,500.00
01-410-260	Operating Equipment-Police	7,000.00
01-410-261	Office Equipment-Police	1,000.00
01-410-262	Firearms Rep/Repair	1,000.00
01-410-270	Technology	25,000.00
01-410-316	Training & Evaluation	15,000.00
01-410-320	Communication Exp-Repairs	12,500.00
01-410-322	Mobile Expense	3,500.00
01-410-342	Printing 2	500.00
01-410-370	Vehicles-Repair & Maintenance	23,000.00
01-410-450	Contracted Serv-Maint & Repair	31,000.00
	Total 410 Police	2,971,600.00
01-411-300	Fire Inspector Expenses	43,000.00
01-411-302	Manuals/Dues/Subscriptions	325.00
01-411-303	Fire Prevention Prog/Materials	500.00
01-411-304	Emergency Management/QRS	6,000.00
01-411-322	Mobile Phone Expense	350.00
01-411-450	Firefighter Incentive & Retent	10,000.00
01-411-500	Foreign Fire Ins Premium Tax	121,000.00
01-411-800	Vehicle Expense 2	500.00
	Total 411 Fire	181,675.00
01-412-540	Contributions & Grants	5,000.00
	Total 412 Ambulance/ Rescue	5,000.00
01-413-210	Code Enforcement Expenses	1,850.00
01-413-450	Contracted Services-	115,000.00
	Total 413 Protective Inspection	116,850.00
01-414-100	ZHB Member Salaries	950.00
01-414-110	P/Z Salaries	217,000.00
01-414-111	Meeting Expense	150.00
01-414-190	PZ Dept Ins-Health/Life/Disb	98,000.00

01-414-200	Supplies	500.00
01-414-270	Technology	3,000.00
01-414-300	Other Services/Charges-Court	400.00
01-414-314	ZHB Legal Services	12,000.00
01-414-420	Planning Seminars/Dues	1,500.00
01-414-451	Credit Card Fees	800.00
01-414-501	Household Hazardous Contrib	2,000.00
01-414-700	Records Management	4,000.00
01-414-800	Vehicle Expense 3	500.00
	Total 414 Planning and Zoning	340,800.00
01-430-112	Seminar/Education/Hwy	250.00
01-430-114	Employee Recognition	150.00
01-430-120	Salaries & Wages	444,000.00
01-430-190	Highway Dept Ins-Health/Life/D	175,000.00
01-430-200	Office Supplies	600.00
01-430-238	Uniforms & Safety Equipment	7,500.00
01-430-260	Small Tools & Minor Equipment	12,000.00
01-430-316	Training/Evaluation/Hwy	500.00
01-430-320	Highway Communication	3,000.00
01-430-322	Highway Mobile Phone	950.00
01-430-327	Equipment Repair & Maintenance	60,000.00
01-430-450	Contracted Services	5,000.00
	Total 430 Highway Maintenance- General	708,950.00
01-432-000	Highway Maintenance-Snow/Ice	100,000.00
	Total 432 Highway Maintenance- Snow/ Ice	100,000.00
01-433-000	Traffic Lights-Peco	4,000.00
01-433-010	Highway Maint-Street Signs	3,000.00
01-433-250	Traffic Signals Maint/Repair	6,000.00
01-433-600	School Zone Lights	1,500.00
	Total 433 Highway Maint- Street Sign	14,500.00
01-434-000	Street Lighting-Peco	38,000.00
01-434-250	Street Lighting Maint/Repair	30,000.00
	Total 434 Highway Maintenance- Lights	68,000.00
01-436-000	Highway Maint-Storm Sewers	50,000.00
	Total 436 Highway Maintenance- Storm	50,000.00
01-437-200	Repair of Trails	90,000.00
	Total 437 Repair of Trails	90,000.00
01-438-000	Highway Maint-Roads & Bridges	107,000.00
01-438-231	Highway Fuel	10,000.00
01-438-232	Diesel Fuel	15,000.00

	Total 438 Highway Maintenance Construction	132,000.00
01-446-000	Storm Water Mgmt-Flood Control	10,000.00
	Total 446 Storm Water Mgmt. Flood Control	10,000.00
01-459-100	Historic/Millbrook Society	5,000.00
01-459-530	Community Program Contribution	1,500.00
	Total 459 Historial Society	6,500.00
01-461-710	Conservation Easement	164,000.00
	Total 461 Community Development	164,000.00
01-484-000	Workers Comp Insurance	98,000.00
	Total 484 Workers Compensation	98,000.00
01-485-000	Unemploy Comp-Employer's Contr	10,000.00
	Total 485 Unemployment Compensation	10,000.00
01-486-157	Post Ret Health Oblig-OPEB	64,000.00
01-486-158	457 Plan-Matching Pension	76,000.00
01-486-159	Police Pension Plan Contribut	492,700.00
01-486-160	NU Emp DB Pension Plan Contrib	42,100.00
01-486-161	FICA(Social Sec)-Employer Cont	280,000.00
01-486-162	NU Emp DC Pension Plan Contrib	51,000.00
01-486-351	Package Policy Insurance	92,000.00
	Total 486 Insurance Premiums	1,097,800.00
01-492-000	Transfer to General Obligation Fund	2,450,000.00
01-492-030	Transfer to Capital Project Fund	375,000.00
	Total 492 Interfund Operating Transfers	2,825,000.00
	Total Expense	9,963,875.00
	Net Income	8,710,735.00

Capital Projects Fund

Account Number	Account Title	2021 Budget
Income		
30-341-000	Interest Earnings	120.00
	Total 341 Interest Earnings	120.00
30-392-010	Transfer From General Fund	375,000.00
	Total 392 Interfund Operating Transfers	375,000.00
30-399-000	Cash Balance Forward	35,000.00
	Total 399 Cash Balance Forward	35,000.00
Total Income		410,120.00
Expense		
30-401-747	Administrative Furniture	18,000.00
	Total 401 Executive	18,000.00
30-409-452	Capital Improvements Municipal	250,500.00
	Total 409 General Gov Building & Plant	250,500.00
30-410-745	Police Vehicle	57,000.00
30-410-746	Watchguard MVR	21,000.00
	Total 410 Police	78,000.00
30-430-400	Public Works Projects	61,500.00
	Total 430 Public Works	61,500.00
Total Expense		408,000.00
Net Income		2,120.00

Parks & Recreation Fund

Account Number	Account Title	2021 Budget
37-301-100	Real Estate Taxes-Current Year	230,000.00
37-301-200	Real Estate Taxes-Prior Year	194.00
37-301-400	Real Estate Taxes-Delinquent	1,552.00
37-301-600	Real Estate Taxes-Interim	485.00
	Total 301 Real Estate Taxes	232,231.00
37-341-000	Interest Earnings	1,860.00
	Total 341 Interest Earnings	1,860.00
37-360-001	Summer Camp-Teen	25,500.00
37-360-002	Summer Camp-Youth Day Camp	57,750.00
37-360-004	Arts Programs	16,500.00
37-360-005	Sports Programs	35,000.00
37-360-801	Field Usage Fee	7,500.00
37-360-810	Park Usage Fee	4,500.00
37-360-820	Excursion/Ticket Sales	13,500.00
37-360-830	Special Events Permits	300.00
	Total 360 Culture- Recreation	160,550.00
37-387-100	Contribution-Developer	45,000.00
37-387-200	Movies in the Park	3,400.00
37-387-300	Seasonal Celebrations	4,050.00
37-387-500	Lewy Body Walk	8,500.00
	Total 387 Contrib & Donations Private	60,950.00
37-399-000	Cash Balance Forward	360,000.00
	Total 399 Cash Balance Forward	360,000.00
Total Income		815,591.00
Expense		
37-403-110	Salary-Tax Collector	4,262.00
	Total 403 Tax Collector	4,262.00
37-407-200	Minor Hardware/ Technology	1,000.00
	Total 407 Data Processing	1,000.00
37-450-450	Contracted Services	6,200.00
37-450-820	Excursion/Ticket Sales	13,500.00
	Total 450 Park & Recreation Other	19,700.00
37-451-112	Seminars/Education	1,000.00
37-451-113	Meeting Expense	100.00
37-451-320	Communication/Phones	1,600.00

37-451-400	Office Supplies	600.00
37-451-421	Dues/Subscriptions	250.00
37-451-451	Credit Card Fees	4,800.00
	Total 451 Administration	8,350.00
37-452-002	Summer Camp-Youth Day Camp	13,875.00
37-452-004	Arts Programs	8,250.00
37-452-005	Sports Programs	20,000.00
37-452-101	Summer/Teen Camp Salaries	32,000.00
	Total 452 Participant Recreation	74,125.00
37-453-200	Movies in the Park	4,300.00
	Total 453 Spectator Recreation	4,300.00
37-454-100	Park Salaries/Maintenance	67,000.00
37-454-140	Salary-Park Admin/Programs	141,000.00
37-454-150	Park Employees Benefits	7,000.00
37-454-200	Maintenance & Repair of Equip	35,000.00
37-454-202	Playground/ Park Maintenance/Repair	16,500.00
37-454-203	Vehicle/Equip Maint & Repair	2,000.00
37-454-204	Landscape/Field/Facility Maint	28,000.00
37-454-205	Sanitation/Portable Toilets	3,200.00
37-454-300	Peco-Parks	6,500.00
	Total 454 Parks	306,200.00
37-457-300	Seasonal Celebrations	4,050.00
37-457-500	Lewy Body Walk	8,500.00
	Total 457 Civic & Military Celebrations	12,550.00
Total Expense		430,487.00
Net Income		385,104.00

Park & Rec Capital

Account Number	Account Title	2021 Budget
38-301-100	Real Estate Taxes-Current Year	230,000.00
38-301-200	Real Estate Taxes-Prior Year	194.00
38-301-400	Delinquent Taxes	1,552.00
38-301-600	Real Estate Taxes-Interim	485.00
	Total 301 Real Property Taxes	232,231.00
38-341-000	Interest Earnings	1,860.00
	Total 341 Interest Earnings	1,860.00
38-387-100	Contribution-Developer	10,000.00
	Total 387 Contributions/ Donations	10,000.00
38-399-000	Cash Balance Forward	495,000.00
	Total 399 Cash Balance	495,000.00
Total Income		739,091.00
Expense		
38-403-110	Salary-Tax Collector	4,262.00
	Total 403 Tax Collector	4,262.00
38-452-701	Parks & Rec Capital Construct	208,500.00
38-452-746	Parks & Rec Equipment Purchase	15,000.00
	Total 452 Park & Recreation Capital	223,500.00
Total Expense		227,762.00
Net Income		511,329.00

Road Machinery Fund

Account Number	Account Title	2021 Budget
04-301-100	Real Estate Taxes-Current Year	115,600.00
04-301-200	Real Estate Taxes-Prior Year	97.00
04-301-400	Real Estate Taxes-Delinquent	242.50
04-301-600	Real Estate Taxes-Interim	145.50
	Total 301 Real Estate Taxes	116,085.00
 04-341-000	 Interest Earnings	 30.00
	Total 341 Interest Earnings	30.00
 04-399-000	 Cash Balance Forward	 11,700.00
	Total 399 Cash Balance Forward	11,700.00
Total Income		127,815.00
 Expense		
04-401-110	Salary-Tax Collector	2,132.00
	Total 403 Tax Collector	2,132.00
Total Expense		2,132.00
Net Income		125,683.00

Highway Aid Fund

Account Number	Account Title	2021 Budget
35-341-000	Interest Earnings	1,200.00
	Total 341 Interest Earnings	1,200.00
35-355-030	State Turnback (Liquid Fuels)	5,280.00
35-355-050	Motor Vehicle Fuel Taxes	421,000.00
	Total 355 State Shared Revenue	426,280.00
35-399-000	Cash Balance Forward	88,650.00
	Total 399 Cash Balance Forward	88,650.00
Total Income		516,130.00
Expense		
35-439-000	Highway Construction-Roads	485,000.00
	Total 439 Hwy Construction & Rebuilding	485,000.00
Total Expense		485,000.00
Net Income		31,130.00

Firehouse Funds

Account Number	Account Title	2021 Budget
Income		
03-301-100	Real Estate Taxes-Current Year	171,900.00
03-301-200	Real Estate Taxes-Prior Year	194.00
03-301-400	Real Estate Taxes-Delinquent	1,552.00
03-301-600	Real Estate Taxes-Interim	485.00
	Total 301 Real Estate Taxes	174,131.00
03-341-000	Interest Earnings	2,040.00
	Total 341 Interest Earnings	2,040.00
03-399-000	Cash Balance Forward-WFC	646,600.00
03-399-001	Cash Balance Forward-HFC	13,400.00
	Total 399 Cash Balance Forward	660,000.00
	Total Income	836,171.00
	Current Income	176,171.00
Expense		
03-401-110	Salary-Tax Collector	3,200.00
	Total 401 Executive	3,200.00
03-411-200	Operating Expenses-Warwick	88,200.00
03-411-300	Operating Expenses-Hartsville	5,200.00
03-411-740	Capital Purchases-Warwick	74,800.00
03-411-840	Capital Purchases-Hartsville	5,200.00
	Total 411 Fire	173,400.00
	Total Expense	176,600.00
	Net Income	659,571.00

General Obligation Fund

Account Number	Account Title	2021 Budget
Income		
15-392-010	Transfer from General Fund	2,450,000.00
	Total Transfer	2,450,000.00
15-399-000	Cash Balance Forward	387,000.00
	Total 399 Cash Balance Forward	387,000.00
Total Income		2,837,000.00
Expense		
15-471-060	Principal-Note 2011	486,760.00
15-471-065	Principal-Note 2014	101,240.00
15-471-070	Principal-Radio Country Loan	62,600.00
15-471-075	Principal-Note 2015	2,186,400.00
	Total 471 Debt Principal	2,837,000.00
Total Expense		2,837,000.00
Net Income		-

Capital Reserve Fund

Account Number	Account Title	2021 Budget
Income		
43-341-000	Interest Earnings	900.00
	Total 341 Interest Earnings	900.00
43-399-000	Cash Balance Forward	223,300.00
	Total 399 Cash Balance Forward	223,300.00
Total Income		224,200.00
Expense		
43-492-010	Transfer to General Fund	
43-492-030	Transfer to Capital Projects	-
	Total 492 Interfund Operating Transfers	-
Total Expense		-
Net Income		224,200.00

Worksheet for the 2021 Budget

GENERAL FUND

REVENUES

REAL ESTATE TAXES

01.301.100 – REAL ESTATE TAXES - CURRENT YEAR

15.25 mills total: **12.0 mills for General Fund revenue**

The real estate tax rate expressed as a per mill (amount of tax per thousand currency units of property value), which is also known as a millage rate or mill levy. (A mill is also one-thousandth of a dollar.) To calculate the property tax, multiply the assessed value of the property by the mill rate and then divide by 1,000. For example, a property with an assessed value of \$40,000 located in Warwick with a mill rate of 15.25 mills would have a local real estate tax bill of \$610 per year.

01.301.200 – REAL ESTATE TAXES - PRIOR YEAR

01.301.400 – REAL ESTATE -DELINQUENT

Delinquent RE Taxes owed based on actual collections

01.301.600 – REAL ESTATE TAX - INTERIM

Based on history and economic conditions of housing industry, along with anticipated development

LOCAL TAX ENABLING ACT TAXES

01.310.100 – REAL ESTATE TRANSFER TAX

Number reflects YTD actual and ongoing flat real estate re-sales.

01.310.200 – EARNED INCOME TAX

Collected by Keystone Tax Collectors at a 1.34% collection rate- Remains primary source of operational funding.

01.310.500 – LOCAL SERVICE TAX

Tax paid by those employed in the boundaries of Warwick Township, collected at a 1.75% fee rate by Keystone Tax Collectors.

01.310.600 – ADMISSION TAXES

Equals 5% of 40% of all greens fees, 5% of other amusement admissions, including ice rink and swimming pool public admissions.

BUSINESS LICENSES & PERMITS

01.321.700 – AMUSEMENT PERMITS

For permits required for amusement devices.

01.321.800 – CABLE TV FRANCHISE

Revenue per franchise agreements with cable companies.

Worksheet for the 2021 Budget

GENERAL FUND

01.321.900 – OTHER LICENSES & PERMITS

Solicitation permits.

01.321.902 – CONTRACTORS' REGISTRATION

Registration of commercial contractors and new construction contractors.

NON-BUSINESS LICENSES AND PERMITS

01.322.820 – ROAD ENCROACHMENT PERMITS

Permit fees for right-of-way openings and/or replacement projects.

FINES

01.331.000 – FINES

Police department fines.

01.331.100 – FIRE ALARM FINES

Penalty collected by police for excessive false alarm calls to one building.

01.331.120 – ORDINANCE VIOLATION FINES

Code enforcement fines such as failure to remove snow, lack of permits, property maintenance or other ordinance violations.

INTEREST EARNINGS

01.341.000 – INTEREST EARNINGS

Interest incurred from current interest rates. Purchased C/Ds with funds available to invest.

C/D @ \$245,000.00---rate @ 1.70% ---Due 02/10/21

C/D @ \$245,000.00---rate @ 1.60% ---Due 02/10/21

RENTS & ROYALTIES

01.342.000 – RENTS

Water & Sewer Authority – Rent paid by Water & Sewer Authority for use of third floor; five-year lease for period 1/1/19-12/31/23 @ \$4,000 per month.

01.342.100 – RENT – LAND

Fees paid to farm open space.

STATE SHARED REVENUES & ENTITLEMENTS

01.355.010 – UTILITIES REAL ESTATE TAX

Amount the state refunds to local government for PECO line.

Worksheet for the 2021 Budget

GENERAL FUND

01.355.080 – ALCOHOL BEVERAGE TAX

Based on liquor permits in the Township. Also includes any transfers of permits during the year

Warwick Tavern @ \$300

Randazzo Pizza @ \$150

Outback @ \$300

2160 York Rd. Inc. @ \$300 (Jamison Pour House)

Bucks Golf Mgt. @ \$300 (The Bucks Club)

Neshaminy Valley Golf Club @ \$150

Heritage Creek Dev. -Golf Course @ \$300

01.355.090 – RECYCLING REIMBURSEMENT

State Grant minus the cost of consultants to process.

01.355.130 – FOREIGN FIRE INSURANCE TAX

State aid to fire companies. This is sent to WFC upon receipt.

LOCAL GOVERNMENT UNITS CAPITAL & OPERATING GRANTS

01.357.050 – STATE AID PENSION

State contribution to employee pensions.

sworn officers = 2 units each

FT eligible non-uniform =1 unit each

GENERAL CHARGES FOR SERVICES PLANNING & ZONING

01.361.300 – ZONING PERMITS

This includes zoning only permits or the portions of permits that require zoning determination.

01.361.330 – SUBDIVISION FILING FEES

Subdivision and land developments fees.

01.361.340 – ZONING HEARING BOARD FEES

Fees to cover actual costs for ZHB members, advertisement, postings, administration, staff time and stenographer.

01.361.350 – ADMIN CHARGES FOR DEVELOPERS

Reflects current and projected development.

01.361.400 – REGISTRATIONS

Revenue from deed registrations, tenant registrations, and on-lot sewage disposal systems

01.361.500 – SALE OF MAPS CODES & ORDINANCES

Sale of maps, ordinances, copies and fingerprinting service. Including Right to Know requests.

PUBLIC SAFETY CHARGES FOR SERVICES – POLICE

01.362.110 – SALE OF ACCIDENT REPORTS

Fee charged for copy of police department accident reports.

Worksheet for the 2021 Budget

GENERAL FUND

01.362.112 – FINES, PARKING TICKETS

Fines for parking violations.

01.362.400 – BUILDING PERMITS

Fees for building, plumbing, electrical, mechanical and grading permits.

01.362.401 – BUILDING RE-INSPECTIONS

Fees for re-inspection following a failed or 'no-show' building inspection.

01.362.450 – OCCUPANCY PERMITS

Fees for occupancy permits when properties change use or occupancy.

01.362.452 – FIRE INSPECTION- ANNUAL

Fee for annual nonresidential fire inspections performed by the Fire Inspector. Based on the number of businesses in the township, multiplied by the applicable fees in the fee schedule.

01.362.453 – FIRE INSPECTOR RE-INSPECTIONS

Fees for re-inspection following a failed or 'no-show' fire inspection.

CONTRACTED SERVICE REVENUE

01.379.010 – CONTRACTED POLICE SERVICE REVENUE

Use of Police services on a contractual basis, including special events, undercover narcotic investigations and DUI checkpoints. Includes reimbursement from school district for a portion of crossing guard costs.

01.379.011 – PUBLIC WORKS CONTRACTED SERVICE REVENUE

Use of Public Works services on a contractual basis according to the fee schedule.

CONTRIBUTIONS AND DONATIONS

01.387.000 – DEVELOPER CONTRIBUTIONS

Fees-in-lieu-of sidewalks and curbs related to land development project.

PROCEEDS AND GENERAL FIXED ASSETS

01.391.100 – SALES OF GENERAL FIXED ASSETS

Proceeds from a sale of township vehicles and equipment.

CASH BALANCE FORWARD

01.399.000 – CASH BALANCE FORWARD

Estimated fund balance as of 12/31/2020 which includes committed funds of \$1,660,000 that are held as developer's escrows, reserved invested funds of \$1,903,000 and unreserved funds of \$6,993,000.

Worksheet for the 2021 Budget

GENERAL FUND EXPENDITURES

LEGISLATIVE BODY

01.400.110 – SALARIES & WAGES/SUPERVISORS

Wages for Board of Supervisors members set by the State based on Township population.

01.400.112 – SEMINAR EXPENSE/SUPERVISORS

Attendance at BCATO and PSATS and related dues for elected official organizations. Annual subscription for Sharefile for board meeting packets and file storage.

EXECUTIVE BRANCH AND ADMINISTRATIVE PERSONNEL

01.401.112 – SEMINAR EXPENSE MANAGER

PELRAS, PSATS, BCATO, APMM, ICMA education conferences, and other various professional seminars. Includes cost of membership to professional organizations.

01.401.113 – SEMINAR EXPENSE, ADMINISTRATIVE SUPPORT, FINANCE DEPT.

Seminar/training expense for Managers Executive Secretary and finance employees. Anticipates Finance Directors attendance to GFOA. Notary renewal in 2023.

01.401.114 – EMPLOYEE RECOGNITION AND TEAM INCENTIVES

Meetings and incentives for employees as well as annual celebration for employees and volunteers.

01.401.115 – PERSONNEL TESTING AND EVALUATION

Costs for testing and evaluating new hires and current employees.

01.401.140 – PERSONNEL SERVICES/SALARY

Salaries for Administrative (2 FT) and Finance (2FT and 1 PT)

01.401.190 – FINANCE DEPT INSURANCE

Health/Dental/Life for 2 FT employees.

01.401.191 – ADMIN. INSURANCE

Health/Dental/Life/LTD/STD for 2 FT employees.

01.401.200 – OFFICE SUPPLIES

General shared office supplies along with administration and finance departments.

01.401.238 – ADMIN UNIFORM EXPENSE

Uniform clothing for staff in administration and finance departments.

01.401.320 – COMMUNICATION EXPENSE

Cost of phone system (landline) service provided by Verizon and Thompson Network.

01.401.325 – POSTAGE

Cost of postage for postage machine.

Worksheet for the 2021 Budget

GENERAL FUND

01.401.340 – ADVERTISING

Cost of legal advertisements as required by the Second-Class Township Code.

01.401.341 – PRINTING

Costs of printing; including envelopes.

01.401.350 – OFFICIALS' BOND PREMIUM

Treasurers bond for \$3 million.

01.401.421 – DUES/MEMBERSHIP

Bucks County Consortium
Public Works State & County
International City Management Association
Association of Pennsylvania Municipal Managers
PA Employment Labor Relations Association
PA league of Cities and Municipalities

01.401.450 – CONTRACT SERVICES (MAINTENANCE/REPAIR)

Costs for copier, shredding, lease of postage machine and water cooler services.

01.401.500 – NEWSLETTER EXPENSE

Four editions of the Within Warwick newsletter. Including postage and informational mailings as needed, along with the cost of the Post Office bulk mailing permit.

01.401.800 – VEHICLE EXPENSE

Maintenance/repair costs for manager vehicle including routine inspections and maintenance.

FINANCIAL ADMINISTRATION AND TAX COLLECTION

01.402.110 – AUDITING SERVICES

Costs for Bee, Bergvall and Company to perform annual audit/financial statements.

01.403.110 – TAX COLLECTOR SALARY

Portion of \$65,000 salary set by resolution until 2021.

01.403.111 – TAX COLLECTOR EARNED INCOME TAX

Keystone Collections Group: 1.34% commission rate. Appointed by TCC per Act 32.

01.403.112 – TAX COLLECTOR LOCAL SERVICE TAX

Keystone Collections Group: 1.75% commission rate.

01.403.200 – TAX COLLECTOR'S PRINT & POSTAGE

Cost of printing and postage for tax bills.

01.403.350 – TAX COLLECTOR'S BOND

Cost of Tax Collector's Bond. Next renewal for four-year term will be paid in 2021 for 2022.

Worksheet for the 2021 Budget

GENERAL FUND

LAW

01.404.100 – SOLICITOR (TOWNSHIP)

General legal matters, attendance at meetings, and real estate matters.

01.404.311 – LEGAL LABOR ATTORNEY

Personnel legal matters.

01.404.312 – ORDINANCES AND RESOLUTIONS

Legal review/drafting of ordinances and resolutions. Including administrative costs for ordinance adoption.

01.404.313 – LEGAL ESCROW FEES

Legal fees incurred and invoiced to property owner/developer's escrow account.

01.404.314 – LITIGATION

Legal costs of litigation.

DATA PROCESSING

01.407.200 – MINOR HARDWARE/SOFTWARE MAINTENANCE

Replacement/purchase of computers, printers, accessories, and office equipment for administration, finance, parks & recreation and public works. Including annual software support fees.

01.407.310 – AUTOMATED PAYROLL SERVICE

01.407.450 – CONTRACT SERVICES FOR IT

Contracted costs for IT services including 2 local servers, ~20 workstations, firewall support, Adobe Pro, remote updates, backups, and general technology support.

TOWNSHIP ENGINEER

01.408.310 – ENGINEER

Costs for monthly retainer which includes attendance to scheduled meetings and responding to resident complaints. General engineering and engineering reviews as needed for regular business. Reviews for permits are recaptured through the permit fees.

01.408.313 – ENGINEER ESCROW FEES

Engineer fees incurred and invoiced to property owner's escrow account.

01.408.618 – ENGINEER- TOWNSHIP PROJECTS

Cost for engineering of township projects, road improvement projects, drainage projects, grant administration, and other projects as assigned. NPDES TMDL/MS4 plan development and annual reporting as required by DEP.

Worksheet for the 2021 Budget

GENERAL FUND

GENERAL GOVERNMENT BUILDINGS AND PLANT

01.409.200 – TOWNSHIP BLDGS. MATERIALS AND SUPPLIES

Supplies for Township and Public Works buildings, including paper supplies and trash bags.

01.409.230 – HEATING FUEL GUINEA LANE

Cost of heating fuel at public works facility.

01.409.250 – TOWNSHIP BLDG. MAINT./REPAIR

Township building maintenance and repair. Including roofing, siding, generator, HVAC, electrical, plumbing repairs, and general construction, as needed.

01.409.251 – EMS BUILDING MAINT./REPAIR

EMS building maintenance, alarm monitoring, and repair needs that not covered through lease agreement.

01.409.255 – PUBLIC WORKS BLDG. MAINT./REPAIR

Public Works facility maintenance and repair needs. Including roofing, siding, generator, HVAC, electrical, plumbing repairs, and general construction, as needed.

01.409.360 – TOWNSHIP BLDGS. FUEL

Cost of heating fuel at township building.

01.409.450 – CONTRACTED SERVICES

- Trash removal
- Exterminator
- Elevator Maintenance
- Security System
- Cleaning Services
- Fire Alarm System Testing
- Fire Extinguisher Annual Inspection

POLICE

01.410.100 – ANIMAL CONTROL OFFICER

Subcontract with Warminster Township to pick up animals of all types and place in facility in Warminster. Reflects new agreement with weighted percentages for each municipality utilizing this service.

01.410.112 – COMMUNITY POLICING / BIKE PATROL

Costs for bike and equipment repairs, Youth Aid Panel, community signs and promotional items.

01.410.114 – SPECIAL RESPONSE TEAM

Townships share of special response team program with other Central Bucks communities and necessary equipment.

Worksheet for the 2021 Budget

GENERAL FUND

01.410.130 – SALARIES AND WAGES

This includes 3.25% increase (per Collective Bargaining) in salary for sworn officers plus overtime, training time, court costs and other salary items required by CBA.

01.410.140 – SALARIES NON-UNIFORMED

This item includes 1 FT and 1 PT (shared with P&Z) clerical, school crossing guards and anticipates 3% increase, depending on performance.

01.410.190 – EMPLOYEE BENEFITS (SWORN)

Health/Dental/Life/Disb: Aetna HMO 10/20 per contract.

01.410.191- POLICE BENEFITS (CLERICAL)

Health/Dental/Life: Aetna HMO 10/20 (1 employee)

01.410.200 – OFFICE SUPPLIES

Office supplies police department.

01.410.201 – POSTAGE

Share of postage machine costs located in Administration.

01.410.202 – MEETING EXPENSE

Costs of police department meetings.

01.410.230 – VEHICLE GASOLINE

Gasoline for police vehicles.

01.410.238 – CLOTHING & UNIFORMS

Replacement items for sworn officers including bullet proof vests.

01.410.239 – CLOTHING & UNIFORMS- CROSSING GUARD

Replacement items for crossing guards.

01.410.240 – UNIFORM MAINTENANCE

Police uniform dry cleaning, per CBA contract.

01.410.242 – OPERATING SUPPLIES AND OTHER SERVICES

Medical Supply Kits, Flares, Fire Extinguishers, Ammunition, Reference Materials

01.410.259 – OPERATING EQUIPMENT CERTIFY

Costs to:

Certify Vehicles – Speedometers

Certify Equipment – Radar and Taser Equipment

Certifications from inspection stations

01.410.260 – OPERATING EQUIPMENT

Operational equipment

Worksheet for the 2021 Budget

GENERAL FUND

01.410.261 – OFFICE EQUIPMENT

Office equipment needed including monitors and printers

01.410.262 – FIREARMS REPAIR/REPLACE

Replacement and repair of firearms.

01.410.270 – TECHNOLOGY

IT services for Police Department and hardware/software maintenance and replacement.

01.410.316 – TRAINING & EVALUATION

Mandatory and elective police training. Anticipates training for new officers in 2021.

01.410.320 – COMMUNICATIONS EXPENSE/REPAIRS

Monthly internet, telephone voice and fax lines including necessary repairs.

01.410.322 – MOBILE PHONE EXPENSE

Verizon mobile phones and air cards for administrative and supervisory officers.

01.410.342 – PRINTING AND ADVERTISEMENT

Including: Letterhead
 Parking tickets
 Warning cards

01.410.370 – POLICE VEHICLE MAINT/REPAIR

Police vehicle maintenance and repairs.

01.410.450 – CONTRACTED SERVICES

Shredding, copier, annual software support fees.

FIRE

01.411.300 – FIRE INSPECTOR SALARY

FT Fire Inspector Salary.

01.411.302 – MANUALS/DUES/ SUBSCRIPTIONS

Includes various books, dues and biennial subscriptions (NFPA).

01.411.303 – FIRE PREVENTION PROGRAM MATERIALS

Fire prevent materials for FM to use at schools/nonprofits for fire prevention presentations.

01.411.304 – EMERGENCY MANAGEMENT QRS

Costs of equipment and training for QRS program.

01.411.322 – MOBILE EXPENSE

Mobile phone for Fire Inspector.

Worksheet for the 2021 Budget

GENERAL FUND

01.411.450 – FIREFIGHTER INCENTIVE & RETENTION

Funding for WFC recruitment and retention program.

01.411.500 – FOREIGN FIRE INS PREMIUM TAX

State funds disbursed to WFC.

01.411.800 – VEHICLE EXPENSE

Maintenance and repair of Fire Inspector vehicle (2020 Ford Escape).

01.412.540 – AMBULANCE/ RESCUE

Annual building maintenance contribution to local emergency ambulance service.

CODE ENFORCEMENT/PROTECTIVE INSPECTIONS

01.413.210 – CODE ENFORCEMENT EXPENSES

Includes updated codebook editions and supplements for Building Inspector, Fire Inspector, Zoning Officer and Code Enforcement Officers. Includes dues related to sustaining/acquiring certification for Township inspection staff. Miscellaneous expenses to perform code enforcement.

01.413.450 – CONTRACT SERV BLDG INSPECT FEES

Cost of third-party building inspection service.

PLANNING/ZONING

01.414.100 – ZHB MEMBER SALARIES

ZHB members compensated at \$35/hearing.

01.414.110 – PZ DEPARTMENT SALARIES

Salary of Department Head, Zoning Officer, 1 FT clerical, 1 shared clerical with public works and PT clerical shared with police.

01.414.111 – MEETING EXPENSES

Costs of PAAZO meetings, department meetings and /or other Township related meetings.

01.414.190 – PZ DEPARTMENT EMPLOYEE BENEFITS

Health/Dental/Life/Disb: Aetna HMO 10/20

01.414.200 – SUPPLIES

Office supplies for Planning and Zoning department

01.414.270 – TECHNOLOGY

Includes any software or hardware replacements, upgrades, or purchases as needed. Includes BS&A Building Department and Fire Inspector software.

01.414.300 – OTHER SERVICES/CHARGES

Relating to court citations filed with District Justice.

Worksheet for the 2021 Budget

GENERAL FUND

01.414.314 – ZHB LEGAL SERVICES

Costs of ZHB solicitor and stenographer.

01.414.420 – PLANNING SEMINARS & DUES

To attend seminars relating to planning, zoning, building, fire, personnel management, labor law and other related topics. Notary renewal in 2023.

01.414.451 – CREDIT CARD FEES

Bank fees for credit card acceptance at front desk; offset by 3% surcharge charged for credit card usage.

01.414.501 – HOUSEHOLD HAZARDOUS CONTRIBUTION

Amount determined by County for participation for our residents.

01.414.700 – RECORDS MANAGEMENT

Code book updates as ordinances are adopted.

01.414.800 – VEHICLE EXPENSE

Mileage reimbursement for Planning and Zoning employees using personal vehicles for Township activities and maintenance on code enforcement vehicle. (2008 Escape)

HIGHWAY MAINTENANCE GENERAL (PUBLIC WORKS DEPARTMENT)

01.430.112 – MANAGEMENT SEMINAR/EDUCATION

Seminar and training for Public Works Director.

01.430.114 – EMPLOYEE RECOGNITION

Employee recognition, including meals for employees during extended call outs.

01.430.120 – SALARIES & WAGES

For maintenance employees, Public Works Director and PT administrative assistant. Amount includes anticipated amount of PTO buy back. Includes two seasonal landscaping employees for 20 weeks each.

01.430.190 – HIGHWAY EMPLOYEE BENEFITS

Health/Dental/Life/Disb: Aetna HMO 10/20

01.430.200 – OFFICE SUPPLIES

Office supplies for Public Works department.

01.430.238 – UNIFORMS & SAFETY EQUIPMENT

Uniform purchases and cleaning for maintenance employees. Purchases of necessary safety equipment including ANSI III reflective coats, vests, and work boots per contract.

01.430.260 – SMALL TOOLS & MINOR EQUIPMENT

Small or minor equipment such as chainsaws, string trimmers, drills, tools, shop supplies, and computers with support.

Worksheet for the 2021 Budget

GENERAL FUND

01.430.316 – TRAINING/EVALUATION HIGHWAY EMPLOYEES

Training for Public Works department maintenance employees.

01.430.320 – HIGHWAY COMMUNICATION

Cost of two landlines. One for security system and one for fax.

01.430.322 – HIGHWAY MOBILE PHONE

PW mobile phones.

01.430.327 – EQUIPMENT MAINT./REPAIR

Vehicle and equipment maintenance and repair.

01.430.450 – CONTRACTED SERVICES

Contracted services including: copier lease, water cooler, exterminator, alarm monitoring and fuel tank cleaning service contracts.

HIGHWAY MAINTENANCE – SNOW AND ICE REMOVAL

01.432.000 – WINTER MAINTENANCE

Township roads snow and ice removal. Including costs of supplemental plow and snow removal contractors along with road salt.

HIGHWAY MAINTENANCE – STREET SIGNS & TRAFFIC SIGNALS

01.433.000 – TRAFFIC LIGHTS – ELECTRIC

Cost of electricity provided to traffic lights.

01.433.010 – HIGHWAY MAINTENANCE – STREET SIGNS

New and replacement streets signs, as needed.

01.433.250 – TRAFFIC SIGNAL MAINT./REPAIR

In addition to the regular maintenance and repairs, we are mandated by PADOT Permits to annually inspect the following intersections:

- Bristol & Tulip
- Tulip & York
- York & Meyer
- York & Almshouse
- York & Kendarbren
- York & Mill
- York & Ridge
- York & Deer Run
- Land & Almshouse
- Guinea & Almshouse
- Bristol and Valley View

Worksheet for the 2021 Budget

GENERAL FUND

01.433.600 – SCHOOL ZONE LIGHTING MAINT./REPAIR

Maintenance and repair of school zone lights. Including annual cost to certify school zones at \$150.00 per zone.

This includes: Warwick Elementary
Jamison Elementary
Bridge Valley Elementary

Maintenance of new lights is \$1200 every 5 years. Two lights in 2024, six in 2025.

HIGHWAY MAINTENANCE – LIGHTS

01.434.000 – STREET LIGHTING

Cost of electricity for streetlights.

01.434.250 – STREET LIGHTING MAINT./REPAIR

Street lighting maintenance and repair. Includes the systematic updating of streetlights with LED light fixtures, new glass, pole sleeves and bases.

HIGHWAY MAINTENANCE – STORM

01.436.000 – MAINTENANCE OF STORM SEWERS/INLETS

Includes both general maintenance of storm sewers and new State/Federal requirements based on TMDL's (total max. daily load). Ongoing pipe and/or inlet top replacements throughout township. Basin low flow channel maintenance. Storm sewer pipe sealing, as needed.

HIGHWAY MAINTENANCE – REPAIR

01.437.200 – REPAIR OF TRAILS

Repair and construction of township owned asphalt or stone trails.

01.438.000 – MAINTENANCE/REPAIR OF ROADS AND BRIDGES

Repairs of roads and bridges, and contracted road work completed that is above the cost of liquid fuels reimbursement. Includes guiderail installations, curbing and all non-contracted work related to road construction.

01.438.231 – GAS FUEL COSTS FOR VEHICLES/EQUIPMENT

Gasoline costs for Public Works vehicles and equipment.

01.438.232 – DIESEL FUEL COSTS FOR VEHICLES/EQUIPMENT

Diesel fuel for Public Works fleet of vehicles.

01.446.000 – STORMWATER MANAGEMENT/FLOOD CONTROL

Work related to meet MS4 requirements. Including fee for EPA Clean Water Act.

HISTORICAL SOCIETY

01.459.100 – HISTORIC/MILLBROOK SOCIETY

Amount to pay P&C insurance for Moland House and incidental costs/work on property by Twp.

Worksheet for the 2021 Budget

GENERAL FUND

01.459.530 – COMMUNITY PROGRAM CONTRIBUTION

Grant to assist various programs for Township resident enrichment.

COMMUNITY DEVELOPMENT

01.461.710 – CONSERVATION EASEMENT

Possible purchase of conservation easement on farmland to preserve open space in the township.

WORKERS COMPENSATION INSURANCE

01.484.000 – WORKERS COMPENSATION

Workers compensation insurance premium with the exception of parks & recreation and fire company.

01.485.000 – UNEMPLOYMENT COMPENSATION INSURANCE

Payroll tax based on taxable wage base multiplied by contribution rate.

INSURANCE PREMIUMS

01.486.157 – POST RET. HEALTH OBLIG. (OPEB)

Funding needed to cover post-retirement healthcare obligations for 2021 and annual Actuary costs.

01.486.158 – 457 PLAN- MATCH CONTRIBUTION

Township Match to 457 Plan for employees hired prior to benefit change.

01.486.159 – POLICE PENSION FUND CONTRIBUTION

Minimum Municipal Obligation.

01.486.160 – NU EMP PENSION PLAN CONTRIBUTION

Minimum Municipal Obligation to Defined Benefit Pension Plan for employees hired prior to 9/9/2013. Changed from defined benefit to defined contribution for new hires and current employees who "opted" in. (01.486.162)

01.486.161 – FICA (SOCIAL SECURITY)

Employer's contribution.

01.486.162 – NU EMP DEFINED CONTRIBUTION PENSION PLAN CONTRIBUTION

Minimum Municipal Obligation to 401 A Plan for employees in Defined Contribution Plan - Changed from defined benefit defined contribution for new hires effective 9/9/13, and current employees who "opted" in. Township provides 6% of salary as contribution to pension annually.

01.486.351 – PACKAGE POLICY INSURANCE – PROPERTY AND CASUALTY COVERAGE

Insurance premium for all properties and assets.

INTERFUND OPERATING TRANSFERS

01.492.000 – TRANSFER TO GENERAL OBLIGATION BOND FUND

Transfer to pay balances of remaining loans.

Worksheet for the 2021 Budget

GENERAL FUND

01.492.030 – TRANSFER TO CAPITAL PROJECTS FUND

Transfer for budgeted capital projects.

Worksheet for the 2021 Budget

CAPITAL PROJECTS FUND

INCOME

30.341.000 – INTEREST EARNINGS

Interest incurred from current interest rates

INTERFUND OPERATING TRANSFERS

30.392.010 – TRANSFER FROM GENERAL FUND

Current year funding of Capital Projects

CASH BALANCE FORWARD

30.399.000 – CASH BALANCE FORWARD

Estimated fund balance as of 12/31/2020

EXPENDITURES

EXECUTIVE

30.401.747 – ADMINISTRATIVE FURNITURE

Replacement of individual offices in administrative office and main meeting room chairs.

GENERAL GOVERNMENT BUILDING AND PLANT

30.409.452 – CAPITAL IMPROVEMENTS MUNICIPAL

Replacement of shingled roof on municipal building- \$65,000

Replacement of meeting room carpet- \$10,500

Replacement of remaining original HVAC units of municipal building- \$175,000

POLICE

30.410.745 – POLICE VEHICLE

One Police Responder Hybrid Explorer including transfer of equipment and upfitting

30.410.746 – TECHNOLOGY

Replacement of in-car dash camera system, (3) cameras

Worksheet for the 2021 Budget

CAPITAL PROJECTS FUND

PUBLIC WORKS

30.430.400 – PUBLIC WORKS PROJECTS

Completion of traffic light battery backup system- \$10,500

Hampton Chase Rear Parking Lot Paving- \$48,000

GPS unit and mapping system- \$3,000

Worksheet for the 2021 Budget

PARKS & RECREATION FUND

REVENUES

REAL PROPERTY TAXES

37.301 – REAL ESTATE TAXES

1.0 mill

Interest Earnings

37.341.000 – INTEREST EARNINGS

Interest incurred from current interest rates

CULTURE – RECREATION

37.360.001 – SUMMER CAMP – TEEN

Revenue from three weeks of Teen Camp

37.360.002 – SUMMER CAMP – YOUTH DAY CAMP

Revenue from full day camps offered at Bridge Valley Elementary School

37.360.004 – ARTS PROGRAMS

Non-sport related program revenue such as children dancing, science camps, babysitting workshops, Let's Get Messy, Children Making Music, art programs, kids night out events, and any other non-sport programs.

37.360.005 – SPORTS PROGRAMS

Payments from all sports-based programs and contracted sports camps.

37.360.801 – FIELD USAGE FEE

Application fee for field use from user groups to use township courts/fields

Warrington Soccer

Warriors Lacrosse Inc.

Warrington Warwick AA Softball

Robert Weller

37.360.810 – PARK USAGE FEE

Revenue from community room and pavilion rentals.

37.360.820 – EXCURSION/TICKET SALES

Tickets to recreation sold through PRPS and tickets sold through movie theatres.

37.360.830 – SPECIAL EVENTS PERMITS

Revenue from Special Permit Applications.

Worksheet for the 2021 Budget

PARKS & RECREATION FUND

CONTRIB. & DONATIONS PRIVT. SOURCE

37.387.100- DEVELOPER CONTRIBUTIONS

Active and common open space fees-in-lieu of and fees-in-lieu of tree replacement.

37.387.200 – CONCERTS & MOVIES

Sponsorship received, as well as, revenue from concession sales at the concerts and movies.

37.387.300 – SEASONAL CELEBRATIONS

Sponsorship special events held throughout the year.

37.387.500 – LEWY BODY WALK

Revenue from the Lewy Body Walk.

CASH BALANCE FORWARD

37.399.000 – CASH BALANCE FORWARD

Estimated fund balance as of 12/31/2020

EXPENDITURES

TAX COLLECTOR

37.403.110 – SALARY – TAX COLLECTOR

Portion of salary set by resolution.

DATA PROCESSING

37.407.200 – MINOR HARDWARE/ TECHNOLOGY

Purchase- replacement of computers, printers, software and accessories for parks and recreation department.

PARK & RECREATION OTHER

37.450.450 – CONTRACTED SERVICES

Contracted services, including: copier lease, fax, recreation software fees, and web certification.

37.450.820 – EXCURSION/TICKET SALES

Cost of purchasing discounted movie, amusement park and ski resort tickets.

ADMINISTRATION

37.451.112 – SEMINARS/EDUCATION

Seminars and education, including attendance at PRPS conference

Worksheet for the 2021 Budget

PARKS & RECREATION FUND

37.451.113 – MEETING EXPENSE

Meeting expenses for hosting meetings/training opportunities.

37.451.320 – COMMUNICATIONS/PHONES

Mobile phone expenses.

37.451.400 – OFFICE SUPPLIES

Office supplies for the Parks and Recreation department.

37.451.421 – DUES/SUBSCRIPTIONS

Membership to the State and Parks and Recreation Association (PRPS) as well as the County organization.

37.451.451 – CREDIT CARD FEES

Fees for online registration (over 90% of all registrations) and credit card acceptance at front desk.

PARTICIPANT RECREATION

37.452.001 – SUMMER TEEN CAMP

Expenses for three weeks of teen camp (excluding salaries)

37.452.002 – SUMMER CAMP YOUTH DAY CAMP

Expenses for day camp (excluding salaries)

37.452.004 – ART PROGRAMS

Expenses associated with arts related programs. Instructor fees, supplies, learning materials, etc.

37.452.005 – SPORTS PROGRAMS

Expenses associated with sports related programs. Instructors fees, materials, and maintenance.

37.452.101 – SUMMER/TEEN CAMP SALARIES

Salaries for staff of Day Camp and Teen Camp.

SPECTATOR RECREATION

37.453.200 – MOVIES IN THE PARK

Cost of entertainment and refreshments for sale at these events. Including movie rentals.

PARKS

37.454.100 – PARK SALARIES/MAINTENANCE

One FT maintenance employee

37.454.140 – SALARY – PARK ADMIN/PROGRAMS

Salaries for Director and Program Coordinator.

Worksheet for the 2021 Budget

PARKS & RECREATION FUND

37.454.150 – PARK EMPLOYEE BENEFITS

3 FT employees. Health/Dental/RX/Life and Workers Comp.

37.454.200 – MAINTENANCE & REPAIR OF EQUIP.

Maintenance and repair of park equipment including mowers, restrooms, courts, and fields. Purchase of pet waste removal bags.

37.454.202 – PLAYGROUND/MAINTENANCE/REPAIR

Includes routine repairs to playground equipment and upkeep. Includes court repairs \$5,000 and wood carpet \$10,000.

37.454.203 – VEHICLE/EQUIP. MAINTENANCE & REPAIR

Used for vehicle/truck inspections and maintenance.

37.454.204 – LANDSCAPE/FIELDS/FACILITY MAINT.

All contracted services to the athletic fields for pest management, fertilization, etc. Maintenance of open space including trees.

37.454.205 – SANITATION/PORTABLE TOILETS

Seasonal portable toilets throughout the parks system.

37.454.300 – PECO – PARKS

Cost of electricity for all township parks.

CIVIC AND MILITARY CELEBRATIONS

37.457.300 – SEASONAL CELEBRATIONS

Costs associated a variety of celebrations and recycling event held throughout the year.

37.457.500 – LEWY BODY WALK

Costs associated with Lewy Body that will be recovered with donations and fees.

Worksheet for the 2021 Budget

PARKS & RECREATION CAPITAL FUND

REVENUE

INCOME

38.301 - REAL ESTATE TAXES

1.0 mill

38.341.010 – INTEREST EARNINGS

Interest incurred from current interest rates.

38.387.100 – CONTRIBUTIONS- DEVELOPER

Contributions from developers and sponsors for park improvements.

CASH BALANCE FORWARD

38.399.000 – CASH BALANCE FORWARD

Estimated fund balance as of 12/31/2020

EXPENDITURES

TAX COLLECTOR

38.403.110 – TAX COLLECTOR

Portion of salary allocated from millage

38.452.701 – PARK & REC. CAPITAL CONSTRUCTION

1. Memorial Park Topsoil- \$86,000
2. Jamison Hunt Tennis & Basketball Court Refurbish- \$90,000
3. Lee Drive Playground- \$25,000
4. Memorial Park Brick Bench- \$7,500

38.452.746 – PARK & REC. EQUIPMENT PURCHASE

Replacement of zero turn mower

Worksheet for the 2021 Budget

ROAD MACHINERY FUND

REVENUES

REAL PROPERTY TAXES

04.301 – REAL ESTATE TAXES
.50 mills

INTEREST EARNINGS

04.341.000 – INTEREST EARNINGS
Reflects lower bank balance

CASH BALANCE FORWARD

04.399.000 – CASH BALANCE FORWARD
Estimated fund balance as of 12/31/2020

EXPENDITURES

04.401.110 – TAX COLLECTOR
Portion of salary allocated from millage

Worksheet for the 2021 Budget

HIGHWAY AID FUND

REVENUE

INTEREST EARNINGS

35.341.000 – INTEREST EARNINGS

Interest incurred from current interest rates

STATE SHARED REVENUES AND ENTITLEMENT

35.355.030 – LIQUID FUELS

State turn back to maintain local roads

35.355.050 – MOTOR VEHICLE FUEL TAXES

State taxes collected for roads

CASH BALANCE FORWARD

35.399.000 – CASH BALANCE FORWARD

Estimated fund balance as of 12/31/2020

EXPENDITURES

35.439.000 – HIGHWAY CONSTRUCTION ROADS

Funds utilized for the Roadway Improvements proposed and completed within the Township annually. Additional costs over Liquid Fuels reimbursement will be paid out of General Fund Highway Maintenance.

2021 PROPOSED ROAD PROGRAM IMPROVEMENTS

Jamison Hunt: Coralberry, Spearmint, Spruce, Snowdrop, Honeysuckle, Magnolia & Blueberry	\$142,870
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Edge mill, base repair & leveling	
Curb repair	
Install 1.5" Overlay	
ADA ramps	
Street markings	

Creekwood Estates: Lee and Dillie	\$187,582
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Edge mill, base repair & leveling	
Install 1.5" Overlay	
Street markings	

Deer Run: Fawn and Doe	\$ 93,640
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Edge mill, base repair	
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Worksheet for the 2021 Budget

HIGHWAY AID FUND

Install 1.5" Overlay
Curb repair
ADA ramps

Dark Hollow Rd: Park to Almshouse

\$ 15,225

Edge mill, base repair
Install 1.5" Overlay
Curb repair

Watson Road

\$ 82,105

Edge mill, base repair & leveling
Install 1.5" Overlay
Curb repair
ADA ramps

Mill Road (Add/Alt)

\$170,900

Edge mill, base repair & leveling
Install 1.5" Overlay
Street markings
Curb repair
ADA ramps

Worksheet for the 2021 Budget

FIREHOUSE AND EQUIPMENT FUND

REVENUE

REAL PROPERTY TAXES

03.301 – REAL ESTATE TAXES CURRENT YEAR

.75 Mills collected for operations – 94% to WFC, 6% to HFC

03.341.000 – INTEREST EARNINGS

Interest incurred from current interest rates

CASH BALANCE FORWARD

03.399.000 – CASH BALANCE FORWARD

Estimated fund balance as of 12/31/2020

EXPENDITURES

EXECUTIVE

03.401.110 – TAX COLLECTOR

Portion of salary allocated from millage.

FIRE

03.411.200 – OPERATING EXPENSES – WARWICK

Insurance costs (Commercial Property, A&D), operating supplies, utilities, repairs/maintenance and professional services.

03.411.300 – OPERATING EXPENSES – HARTSVILLE

HFC uses designated funds for firefighter physicals.

03.411.740 – CAPITAL PURCHASES – WARWICK

Includes loan payments for equipment and annual payment of 30 year, no interest loan to Warwick Township Fire Company #1 for building mortgage.

03.411.840 – CAPITAL PURCHASES – HARTSVILLE

Includes machinery and equipment.

NOTE: STATE AID TO FIRE COMPANIES IS NOT IN THIS BUDGET BUT IS IN THE GENERAL FUND BUDGET AS REQUIRED BY ACT 205. This can be seen on revenue line item 01.355.130 and expenditure line item 01.411.500. The State regulates and audits the use of these funds directly with the WFC.

Worksheet for the 2021 Budget

GENERAL OBLIGATION BOND FUND

REVENUE

REAL PROPERTY TAXES

15.301 – REAL ESTATE TAXES

Millage has been reassigned to General Fund to be used towards the balance of outstanding debt.

INTERFUND TRANSFERS

15.393.010 – TRANSFER FROM GENERAL FUND

Balance of outstanding debt needed to completed loan obligations.

CASH BALANCE FORWARD

15.399.000 – CASH BALANCE FORWARD

Estimated fund balance as of 12/31/2020.

EXPENDITURES

15.471.000 DEBIT PRINCIPAL

\$2,677,000 2.28% G.O. Note Series 2011—This Note is the result of refinancing the 2006 Bond. Principal Balance due as of 1/1/21 is \$486,760.

\$300,000 2.7% G.O. Note 2014—Borrowing for Open Space purchases. Principal Balance due as of 1/1/21 is \$101,240.

\$211,093.46 1.5% Installment Promissory Note 2014 (County Loan) — This note is for Police Radio System purchase. Principal Balance due as of 1/1/21 is \$62,600.

\$5,015,000 2.07% G.O. Note Series 2015—This Note is the result of refinancing the 2003 Bond, the 2008 Bank Loan, and 2010 Bond. Principal Balance due as of 1/1/21 is \$2,186,400.

Worksheet for the 2021 Budget

CAPITAL RESERVE FUND

REVENUE

INTEREST EARNING

43.341.000 – INTEREST EARNING

Interest incurred from current interest rates

CASH BALANCE FORWARD

43.399.000 – CASH BALANCE FORWARD

Estimated fund balance as of 12/31/2020

EXPENDITURES

Capital Reserve Balances as of September 30, 2020:

McKeon/Mearns Rd. Widening	\$ 2,453
Various Detention Basins	\$137,754
Coggiola Improvements	\$ 16,494
Ivyland Industrial PK Improvements/PECO	\$ 23,841
Various Septic Agreements	\$ 36,639
Pizzo Sewer Agreement	\$ 5,154
Disbursement Account	<u>\$ 926</u>
Capital Reserves as of September 30, 2020	\$223,261