

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
May 17, 2021

Members Present: Judith A. Algeo, Esq, Chair
John W. Cox, Vice Chairman
Edward P. Thompson, Jr., Member

Others Present: Kyle Seckinger, MPA, Township Manager
Mark Goldberg, Chief of Police
Mary Eberle, Esq., Township Solicitor
Michele Fountain, P.E., Township Engineer
Skye Sorresso, Assistant to the Manager

CALL TO ORDER:

The Warwick Township Board of Supervisors' May 17, 2021, public meeting was called to order at 7:00 p.m, by Judith Algeo, Chair, who then led attendees in the pledge of allegiance.

EXECUTIVE SESSION

The Board of Supervisors met to discuss matters of personnel and litigation.

APPROVAL OF MINUTES:

→ *Monday, April 19, 2021, Board of Supervisors' Meeting Minutes*

Motion by Mr. Cox to approve the Monday, April 19, 2021, Board of Supervisors' Meeting Minutes.

Second to motion by Mr. Thompson, Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

ANNOUNCEMENTS:

Mr. Seckinger announced an employment opportunity with Warwick Township for the position of Receptionist/Permit Clerk.

CITIZEN COMMENT:

Mr. David Overington of 1837 Brook Lane requested the Board consider enacting a nuisance ordinance regarding recreation vehicles that could be considered disruptive. Chair Algeo asked Mr. Seckinger and Chief Goldberg to look into the request further.

MANAGER'S REPORT:

→ 1. *ORD 2021-01: Wastewater Disposal Amendment – To Consider Adoption*

Mr. Seckinger introduced Ordinance 2021-01 dictating how wastewater must be treated before entering the Warminster Municipal Authority. He added that the Warwick Water & Sewer Authority reviewed the Ordinance and took no objection to its adoption.

Motion by Mr. Cox to adopt ORD 2021-01: Wastewater Disposal Amendment.

Second to motion by Mr. Thompson, Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ 2. *RES 2021-13: Flood Mitigation Program Application – To Consider Adoption*

Mr. Seckinger presented RES 2021-13, a requirement for the Township’s application to the DCED Flood Mitigation Program to request funding for the Stover Mill basin project.

Motion by Mr. Cox to approve RES 2021-13: Flood Mitigation Program Application.

Second to motion by Mr. Thompson, Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ 3. *RES 2021-14: Destruction of Records – To Consider Adoption*

Mr. Seckinger introduced Resolution 2021-14, the Township’s annual destruction of records resolution per the Municipal Records Manual disposal recommendations.

Motion by Mr. Cox to approve RES 2021-14: Destruction of Records.

Second to motion by Mr. Thompson, Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ *Treasurer’s Report: April 2021*

For the month of April 2021, revenues outpaced expenditures by \$1,722,954.

Real Estate Transfers posted \$32,501, Earned Income Taxes posted \$192,044, Local Service Tax posted \$5,657 and Building Permits posted \$14,885.

Fund balances for April 2021 are as follows, subject to audit:

General Fund	\$	11,271,861
Firehouse and Equipment	\$	751,137
Road Machinery Fund	\$	103,294
General Obligation / Sinking Fund	\$	-387
Capital Projects Fund	\$	31,547
Highway Aid Fund	\$	543,613
Parks and Recreation	\$	563,961
Parks and Recreation Capital Fund	\$	656,125
Capital Reserve	\$	223,497

Total \$ 14,144,648

Motion by Mr. Cox to approve the Treasurer’s Report for April 2021, subject to audit.

Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ *Bill Payments 5- 3 -2021 & 5 - 17 - 2021*

Mr. Seckinger requested a motion to approve the bill payments for May 3, 2021, totaling \$104,260.01, and May 17, 2021, totaling \$189,273.70, subject to audit.

Motion by Mr. Cox to approve the Bill Payments for May 3, 2021, and May 17, 2021, subject to audit. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.
Motion passed unanimously.

■ **SOLICITOR'S REPORT:** None

■ **ENGINEER'S REPORT:** None

■ **OLD BUSINESS:** None

■ **NEW BUSINESS:** Following the resignation of Ms. Ashley Casey, Township Zoning Officer, Mr. Seckinger asked the Board to appoint Ms. Brandy McKeever as Interim Zoning Officer and Ms. Kristen Beach as Deputy Zoning Officer, effective June 7, 2021.

Motion by Mr. Cox to approve the appointment changes as requested by Mr. Seckinger. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **PUBLIC COMMENT:** None

■ **ADJOURNMENT:**

The May 17, 2021, Warwick Township Board of Supervisors' public meeting was adjourned at 7:11 p.m.

These minutes were approved at the Board of Supervisors' meeting held 6/21

Respectfully submitted,



Kyle W. Seckinger, MPA
Township Manager