

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
January 17, 2022

Members Present: Judith A. Algeo, Esq, Chair
John W. Cox, Vice Chair
Edward P. Thompson, Jr., Member

Others Present: Kyle Seckinger, MPA, Township Manager
Mark Goldberg, Chief of Police
Dan Sharapan, Director of Parks and Recreation
Mary Eberle, Esq., Township Solicitor
Michele Fountain, P.E., Township Engineer
Skye Sorresso, Assistant to the Manager

CALL TO ORDER:

The Warwick Township Board of Supervisors' January 17, 2022, public meeting was called to order at 7:01 p.m., by Judith Algeo, Chair, who then led attendees in the Pledge of Allegiance.

EXECUTIVE SESSION:

The Board of Supervisors met to discuss matters of litigation and personnel.

APPROVAL OF MINUTES:

→ *Monday, December 6, 2021, Board of Supervisors' Meeting Minutes*

Motion by Mr. Cox to approve the December 6, 2021, Board of Supervisors' Meeting Minutes.

Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ *Monday, January 3, 2022, Board of Supervisors' Reorganization Meeting Minutes*

Motion by Mr. Cox to approve the January 3, 2022, Board of Supervisors' Reorganization Meeting Minutes.

Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed 2-0. Mr. Thompson abstained.

ANNOUNCEMENTS:

Mr. Seckinger reminded everyone that the Township Offices will be closed on Monday, February 21, 2022, in observance of President's Day.

He added that the Warwick Township Parks and Recreation Department has opened registration for Winter Programs. Anyone wishing to register can do so in-person at the Township building or online at warwickrec.com. The Parks and Recreation Department is also planning a day trip to Washington D.C. in early April. More information will be posted as it becomes available.

CITIZEN COMMENT:

None.

MANAGER'S REPORT:

→1. *Warwick Baseball Association – 90' Field Presentation*

Chair Algeo informed Mr. Brandon Hawes, President of the Warwick Township Baseball Association, that the Board felt the installation of a ninety (90) foot baseball field would be a great use of the Regenhard property adjacent to Guinea Lane Park.

Mr. Hawes thanked the Board for their support and reiterated how important it was to the WTBA players to be able to continue playing with the organization past age twelve (12).

Mr. Thompson inquired about the process to get started on the project. Mr. Seckinger stated that he would begin working with CKS Engineers to draft an engineered plan for the property and speak with Mr. Sharapan, Director of Parks and Recreation, to determine parking needs. Mr. Seckinger noted that stormwater management was not included in the presented plan and would need to be examined.

Mr. Hawes inquired about a timeframe for the project. Mr. Seckinger replied that the project was not budgeted for in 2022 and would need to be included in the 2023 budget. Ms. Fountain added that the preference is for grass fields to go through two (2) growing seasons before they are played on.

Motion by Mr. Cox to authorize Township Staff to work with CKS Engineers to draft a site plan and cost estimate for the Warwick Baseball 90' Field project.

Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ 2. *LD 15-01: York Road BLADCO LP (2029 York Rd) – To Consider Revised Final Plan Approval*

The Board of Supervisors wished to table LD 15-01: York Road BLADCO LP (2029 York Rd) because there were no attendees on behalf of the applicant.

Motion by Mr. Cox to table LD 15-01: York Road BLADCO LP (2029 York Rd). Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ 3. *Warwick Township Police Benevolent Association Collective Bargaining Agreement – To Consider Approval*

Mr. Seckinger requested the Board's approval of a new contract with the Warwick Township Police Benevolent Association but wished to delay signing until executed copies are returned by the PBA. He noted several changes in the four (4) year contract, including wage increases of 3.5% for two (2) years and 3.25% for two (2) years.

Motion by Mr. Cox to approve the Warwick Township Police Benevolent Association Collective Bargaining Agreement.

Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→4. *Sale of 2007 Lazer Zero Turn Mower – To Consider Authorization*

Mr. Seckinger requested authorization to sell a 2007 Lazer Zero Turn Mower on Municibid. He noted that this is the oldest mower in the fleet.

Motion by Mr. Cox to authorize sale of a 2007 Lazer Zero Turn Mower on Municibid. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.
Motion passed unanimously.

→ *Treasurer's Report: November & December 2021*

For the month of November 2021, revenues outpaced expenditures by \$566,268.

Real Estate Transfers posted \$80,419, Earned Income Taxes posted \$461,805, Local Service Tax posted \$44,316 and Building Permits posted \$14,942.

Fund balances for November 2021 are as follows, subject to audit:

General Fund	\$	12,427,566
Firehouse and Equipment	\$	667,564
Road Machinery	\$	125,177
Federal Grant- ARPA	\$	576,786
General Obligation / Sinking Fund	\$	1,362
Capital Projects Fund	\$	3,234
Highway Aid Fund	\$	169,551
Parks and Recreation	\$	530,870
Parks and Recreation Capital Fund	\$	597,566
Capital Reserve	\$	<u>223,563</u>
Total	\$	<u>15,323,239</u>

For the month of December 2021, expenditures outpaced revenues by \$711,363.

Real Estate Transfers posted \$57,453, Earned Income Taxes posted \$290,192, Local Service Tax posted \$2,471 and Building Permits posted \$10,966.

Fund balances for December 2021 are as follows, subject to audit:

General Fund	\$	11,863,352
Firehouse and Equipment	\$	667,659
Road Machinery	\$	125,227
Federal Grant- ARPA	\$	576,813
General Obligation / Sinking Fund	\$	1,248
Capital Projects Fund	\$	7,342
Highway Aid Fund	\$	149,860
Parks and Recreation	\$	483,686
Parks and Recreation Capital Fund	\$	513,117
Capital Reserve	\$	<u>223,572</u>

Total \$ 14,611,876

Motion by Mr. Cox to approve the Treasurer's Report for November and December 2021, subject to audit. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ *Bill Payments 12-20-2021 & 1-17-2022*

Mr. Seckinger requested a motion to approve the bill payments for December 20th, totaling \$136,356.56, and January 17th, totaling \$437,182.15, subject to audit.

Motion by Mr. Cox to approve the Bill Payments for December 20, 2021, and January 17, 2022, subject to audit. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **SOLICITOR'S REPORT:**

None.

■ **ENGINEER'S REPORT:**

→ 1. *LD 05-07: Warwick Business Campus (Lots 13 & 14) - To Consider Escrow Release #2 and Entering the 18-Month Maintenance Period*

Ms. Fountain recommended a reduction in the financial security for LD 05-07: Warwick Business Campus (Lots 13 & 14) in the amount of \$65,440.43. She noted that the required maintenance period security would be withheld.

Motion by Mr. Cox to approve Escrow Release #2 and entering of the 18-month Maintenance Period - LD 05-07: Warwick Business Campus (Lots 13 & 14). Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ 2. *LD 11-02: Warwick Mill, LLC (School Road) – To Consider Escrow Release #7*

Ms. Fountain recommended a reduction in the financial security for LD 11-02: Warwick Mill, LLC (School Road) in the amount of \$119,771.20.

Motion by Mr. Cox to approve Escrow Release #7 – LD 11-02: Warwick Mill, LLC (School Road). Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **OLD BUSINESS:** None

■ **NEW BUSINESS:** None

■ **PUBLIC COMMENT:** None

■ **ADJOURNMENT:**

The January 17, 2022, Warwick Township Board of Supervisors' public meeting was adjourned at 7:16 p.m.

Respectfully submitted,



Kyle W. Seckinger, MPA
Township Manager

These minutes were approved at the
Board of Supervisors' meeting held 2/21