

**WARWICK TOWNSHIP**  
Board of Supervisors' Public Meeting Minutes  
**October 17, 2022**

Members Present: Judith A. Algeo, Esq., Chair  
John W. Cox, Vice Chair

Members Absent: Edward P. Thompson, Jr., Member

Others Present: Kyle Seckinger, MPA, Township Manager  
Becki Wilhelm, Assistant Township Manager  
Mark Goldberg, Chief of Police  
Jon Ogborn, Police Lieutenant  
Dan Sharapan, Director of Parks & Recreation  
Robert Gourley, Assistant Director of Public Works  
Brandy McKeever, Director of Planning & Zoning  
Mary Eberle, Esq., Township Solicitor  
Michele Fountain, P.E., Township Engineer  
Skye Sorresso, Assistant to the Manager

**CALL TO ORDER:**

The Warwick Township Board of Supervisors' October 17, 2022, public meeting was called to order at 7:01 p.m. by Judith Algeo, Chair, who then led attendees in the Pledge of Allegiance.

**EXECUTIVE SESSION:**

The Board of Supervisors met to discuss matters of real estate, litigation, and personnel.

**APPROVAL OF MINUTES:**

→ *Monday, September 19, 2022, Board of Supervisors' Meeting Minutes*

**Motion by Mr. Cox to table the September 19, 2022, Board of Supervisors' Meeting Minutes.**

**Second to motion by Chair Algeo.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

**ANNOUNCEMENTS:**

Mr. Seckinger reminded everyone that the 2022 Halloween Happening will be held at Warwick Community Park on October 27th from 5:30pm to 7:30pm. For information on this and other upcoming events, please visit [warwickrec.com](http://warwickrec.com) or contact our Parks and Rec Coordinator, Erin Long.

**CITIZEN COMMENT:**

Dr. Michael Christiansen of Meadowview Drive asked the Board to consider paving Meadowview, Park, and Wayne Drives.

**MANAGER'S REPORT:**

**→1. LD 21-05: Ostroff (1908 York Road) – To Consider Preliminary Plan Approval**

Mr. Seckinger provided a brief introduction to the project. On June 7, 2022, the Township received a preliminary plan application from the developer, Mr. Steven Ostroff. The applicant proposes a five (5) lot subdivision and land development in the Office Zoning District to construct of a 6,770 square foot G2 Daycare. The applicant intends to preserve the existing residential house along with a barn, shed and garages, and construct three (3) new B1 single-family dwelling units with a private drive for access.

On September 7, 2022, the applicant presented their preliminary plan to the Planning Commission. The Commission recommended granting conditional preliminary land development approval.

Staff has participated in ongoing discussions with the applicant regarding the development. Since the applicant is requesting a waiver of road widening on York Road, Meyer Way, and Stony Road, curbing on York Road, and a waiver of common open space fee, Staff recommends full installation of sidewalks and their corresponding connections on York Road, Meyer Way, and Stony Road. Furthermore, a request has been made for clarification and acknowledgement that street lighting and street trees will be installed as part of the development. The Township Planning Commission recommended conditional preliminary plan approval based upon Staff and CKS review letters which reiterate the improvements just listed, streetlighting, and a plan note that the existing buffer shall survive the eighteen (18) month maintenance period or be replanted.

Kristen Holmes, Applicant Engineer, thanked Mr. Seckinger for the introduction. She addressed the waiver requests as listed in the Holmes Cunningham letter dated May 23, 2022. Ms. Holmes clarified that item five (5) of the letter requesting relief from SALDO Section 163-40.A had been removed. She explained that the applicant had agreed to work with the Township Engineer to meander the required four (4) foot grass strip to maintain several existing trees in that area.

Regarding item seven (7) of the Holmes Cunningham letter, Ms. Holmes requested relief from SALDO Section 163-51.1.A(1) requiring a tree protection zone twenty (20) feet from the trunks of existing trees. She added that tree protection fencing would be provided for all trees to remain. Chair Algeo asked if the applicant to confirm their willingness to replace any damaged trees in-kind. Ms. Holmes confirmed and added that the eighteen (18) month tree maintenance period would be noted on the plans.

Ms. Holmes discussed item eight (8) of the letter, requesting relief from SALDO Section 163-51.3.D(6)(c)2 requiring wood poles for freestanding light fixtures. She noted the applicant's desire to utilize poles like those used by the adjacent Wawa. Mr. Seckinger asked what poles would be used for streetlights. Ms. Holmes said that the applicant wishes to clarify the project's streetlighting needs. Mr. Cox and Chair Algeo deferred approval or waiver of the project lighting plan until final plan approval.

Ms. Holmes added one (1) waiver request to those originally listed in the May 23, 2022 Holmes Cunningham letter. She requested relief from SALDO Section 163-24.B(2)(c)(1) requiring information for properties within 400 feet of the project and offered to provide an aerial image. Ms. Fountain found no exception to the request.

Regarding fee-in-lieu of common open space, Ms. Holmes inquired about the project's applicability due to the varying lot uses. Mr. Seckinger stated that the fee would be required for development of lots greater than three (3).

Mr. Seckinger asked the Board if they would like to require sidewalk connections to the adjacent properties as recommended in the Staff review letter. Mr. Cox expressed his desire to have the connection made along Stony Road to Sweetbriar Drive. Chair Algeo agreed.

Ms. Eberle was asked to issue an Action Letter to the applicant.

**Motion by Mr. Cox to grant preliminary plan approval to LD 21-05: Ostroff (1908 York Road), subject to the following conditions:**

1. **Compliance with the CKS Engineers Review Letter dated July 6, 2022.**
2. **Compliance with the Staff Review Letter dated July 6, 2022.**
3. **Street light detail shall be provided at time of final plan submission. No waiver is granted at this time.**
4. **Compliance with an eighteen (18) month tree maintenance period and replacement where required.**
5. **Connection of Stony Road Frontage sidewalk to existing portion of Sweetbriar Drive sidewalk.**
6. **Granting of the following waivers as requested in the CKS Engineers Letter dated July 6, 2022:**
  - a. **SLDO Section 163-13 and 163-15- To not require an Impact Statement.**
  - b. **SLDO Section 163-13 and 163-16- To not require an Educational Impact Statement.**
  - c. **SLDO Section 163-24.B(2)(c)[1]- To not require information for properties within 400 feet of the project.**
    - i. **Applicant to provide an aerial image.**
  - d. **SLDO Section 163-33.1- To not require curb to be installed along York Road.**
  - e. **SLDO Section 163-33.1- To not require road widening of Meyer Way and Stony Road.**
  - f. **SLDO Section 163-40.D- To not require sidewalks adjacent to angle-type parking areas to have a minimum of three (3) feet of additional width to permit pedestrian movement beyond the bumper overhang.**
    - i. **Applicant must utilize curb stops in these areas.**
  - g. **SLDO Section 163-51.1.A(3)- To not require that grade changes and excavation not encroach upon the area protection zone, which is a distance of twenty (20) feet from the trunk of the tree, or the dripline, whichever is greater.**
    - i. **A note must be added to the plans that states, "Any tree to remain which dies or shows signs of disease within eighteen (18) months of dedication must be replaced with a tree similar in species and size."**
  - h. **SLDO Section 163-51.3.D- To not require all freestanding fixture types to be constructed of wood.**
    - i. **Applicant must adhere to light standards similar to those approved for the neighboring Wawa development.**

**Second to motion by Chair Algeo.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

**→ 2. LD 22-02: Kampus Klothes, Inc. (WBC, Lot 29) – To Consider Preliminary Plan Approval**

Mr. Seckinger provided a brief introduction to the project. On September 1, 2022, the Township received a preliminary plan submission for LD 22-02 Kampus Klothes Inc. – Lot 29 Warwick Business Campus. The applicant proposes to construct a 12,000-square-foot H3 Warehouse building on Lot 29 of the Warwick Business Campus.

On October 5, 2022, the applicant presented their preliminary plan to the Planning Commission. The Commission recommended granting conditional preliminary/final land development approval.

Mr. Dan Lyons, Applicant Attorney, thanked Mr. Seckinger. He explained that the applicant was before the Board previously for a sketch plan review of this project and received similar approvals for a larger-scale warehouse project across the street. Mr. Lyons confirmed that all items in the CKS and Staff review letters are a will comply, with the exception of eight (8) waivers as requested in the Holmes Cunningham letter dated August 31, 2022. The applicant agreed to pay the 75% fee-in-lieu of sidewalks as discussed with the Planning Commission and will obtain temporary construction easements as needed for grading within five (5) feet of the property line.

Ms. Fountain mentioned the applicant's discussions with CKS Engineers regarding truck turning templates. Ms. Holmes, Applicant Engineer, confirmed that the trash truck turning templates would be corrected and a note would be added to the plan regarding WB-62 trucks.

**Motion by Mr. Cox to grant preliminary/final plan approval to LD 22-02: Kampus Klothes Inc. (WBC, Lot 29), subject to the following conditions:**

- 1. Compliance with the CKS Engineers Review Letter dated September 29, 2022.**
- 2. Compliance with the Staff Review Letter dated September 29, 2022.**
- 3. Payment of Preliminary and Final Plan Approval fees.**
- 4. Compliance with all Final Plan Review comments as identified by Township Staff and CKS Engineers.**
- 5. Waivers as requested in the Holmes Cunningham letter dated August 31, 2022:**
  - a. SLDO Section 163.13 & 163.16 – To not require Educational Impact Study.**
  - b. SLDO Section 163.13 & 163.15 – To not require an Impact Statement.**
  - c. SLDO Section 163.13 & 163.17 – To not require a Transportation Impact Study.**
  - d. SLDO Section 163-24.B(2)(c)[2] – To not require information for properties within 400 feet of the project.**
    - i. Applicant to provide an aerial image**
  - e. SLDO Section 163.33.I – To not require sidewalk along Campus Drive.**
    - i. Applicant to provide fee-in-lieu of sidewalks in the amount of 75%.**
  - f. SLDO Section 163.40.D – To not require additional three (3) feet of walkway where parking is adjacent.**
    - i. Applicant to provide curb stops to prevent overhang.**
  - g. SLDO Section 163.66.E(1) – To permit Belgian block curbing within the site.**
  - h. SWMO Section 157-14.A.6 – To permit grading within five (5) feet of the property line.**
    - i. Applicant to obtain temporary construction easement where necessary.**

**Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.**

**Motion passed unanimously.**

**→ 3. LD 22-03: MBIT Waiver of Land Development (2740 York Road) – To Consider Approval**

Mr. Seckinger provided a brief introduction to the project. On July 1st, 2022, the Township received a waiver of land development application submitted by Bustamante Engineers, on behalf of Middle Bucks Area Vocational Technical School located at 2740 York Road. The applicant proposes a 1,240 square foot weld shop addition located in the "D" wing at the rear of the school. This proposal will not increase impervious surface.

On August 3, 2022, the applicant presented their waiver of land development to the Planning Commission. The Commission recommended a conditional waiver of land development.

Following the Planning Commission meeting, staff met with MBIT regarding the paving and extension of an existing gravel trail. It was determined that MBIT would be willing to extend and pave the trail as long as those public improvements could be delayed by agreement. Previously, the gravel trail was approved by a deferred improvement agreement and the Township offered MBIT five (5) years to complete the improvements.

**Motion by Mr. Cox to grant a waiver of Land Development and Corridor Overlay Approval to LD 22-03: MBIT (2740 York Road) subject to the following conditions:**

- 1. The applicant shall extend the existing gravel trail to Deer Run Drive and pave it in its entirety within five (5) years of the waiver issuance.**

**Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.**

**Motion passed unanimously.**

→ 4. *2023 Budget Presentation – To Consider Authorization to Advertise*

Mr. Seckinger presented the draft 2023 Budget, marking the 13<sup>th</sup> consecutive year without a tax increase.

Mr. Seckinger explained that the General Fund serves as the Township operational fund for all day-to-day services except Parks and Recreation, encompassing the Administration, Finance, Planning and Zoning, Police, and Public Works Department. For December 2022, the estimated Unrestricted General Fund balance is \$9,090,621, estimated Emergency Reserve General Fund balance is \$2,246,990, and estimated Restricted (Developer Escrows) General Fund balance is \$1,891,307. Mr. Seckinger noted that Capital Projects and a portion of the Road Program are paid from the General Fund because there is no dedicated Capital Project tax and Highway Aid is generally insufficient to cover the entire Road Program.

**General Fund**

General Fund Revenue Notable Line Items:

	<b>2022</b>	<b>2023</b>
• 301.100 – Real Estate Taxes	\$2,751,900	\$2,751,600
• 310.100 – Real Estate Transfers	\$620,000	\$700,000
• 310.200 – Earned Income Tax	\$3,500,000	\$3,900,000
• 310.500 – Local Service Tax	\$198,000	\$205,000
• 310.600 – Admissions Tax	\$48,000	\$60,000
• 321.800 – Cable Franchise Fees	\$330,000	\$315,000
• 355.130 – Foreign Fire Ins. Tax	\$107,045	\$132,000
• 357.050 – State Pension Aid	\$245,000	\$255,000
• 361.300 – Zoning Permits	\$55,000	\$65,000
• 361.340 – Zoning Heard Board Fees	\$12,000	\$20,000
• 362.400 – Building Permits	\$250,000	\$225,000
• 362.450 – Occupancy Permits	\$60,000	\$55,000

General Fund Expenditures:

Personnel

- Uniformed Police employees to receive an estimated 3.5% salary increase
- Public Works Union employees to receive a 3% salary increase per their CBA
- Non-Uniformed employees to receive a combination performance/inflation/salary range adjustment between 3%-9%. Actual raise is determined by performance evaluation for non-union employees.

Healthcare

- 6% increase; 8% budgeted
- Changes in employees' status will impact final costs

Pension

- Police Employees' Defined Pension Plan MMO - \$467,128
- Non-Uniformed Employees' Defined Benefit Pension Plan MMO - \$17,963
- Non-Uniformed Employees' Defined Contribution Pension Plan MMO - \$67,860

Notable Line Items:

	<b>2022</b>	<b>2023</b>
• 401.000 – Administration/Finance	\$573,700	\$615,650
• 408.000 – Engineer Services	\$98,000	\$115,000
• 409.000 – Buildings Maintenance	\$109,000	\$117,500
• 410.000 – Police Department Expenses	\$3,156,600	\$3,095,100
• 411.000 – Fire Protection/Emergency	\$170,720	\$204,125

• 412.540 – EMS Services	\$49,000	\$49,000
• 414.000 – P&Z Department Expenses	\$349,300	\$377,150
• 430.000 – PW Department Expenses	\$701,300	\$790,900
• 432.000 – Snow/Ice Removal	\$140,000	\$125,000
• 433.000 – Traffic & School Lights/Signs	\$14,500	\$19,000
• 437.200 – Trail Maint./Construction	\$70,000	\$50,000
• 438.000 – Highway Maintenance	\$1,063,885	\$269,000
• 486.000 – All Insurances	\$1,035,200	\$1,749,860

Mr. Seckinger noted that 437.200 line item includes the 2023 Trail Project to resurface the Guinea Lane Park, Stony Road, Denbeigh Drive, and Foxwood Drive trails. He also noted the 486.000 line item which includes a transfer of \$775,000 for a new dedication Post-Retirement Healthcare Fund.

### Capital Project Fund

#### Capital Projects

##### Administration/Finance/Planning & Zoning

- BS&A Online Permit Software - \$15,000
  - Window Casings/Gutters/Down Spouts - \$12,000
  - Administration and P&R Flooring - \$22,000
- Total 2023 Administration Capital Expenses - \$49,000**

##### Police

- Mobile Data Terminal Tablets - \$55,000
  - Accreditation Renovations - \$35,000
  - Police Floor Replacement - \$12,000
- Total 2023 Police Capital Expenses - \$102,000**

##### Public Works

- Public Works Building Roof & Gutters - \$160,000
  - Valley Road Bridge Engineering/Repairs/Replacement - \$250,000
  - Stover Mill Basin Retrofit - \$270,000
  - Walton Road Stabilization Engineer Study - \$36,000
  - York Road Sidewalk Installation - \$88,000
  - Old York Road Culvert Replacement - \$180,000
- Total Public Works Capital Expenses - \$984,000**

#### Income:

- Interest Only - \$200
  - GF Transfer - \$780,000
  - Capital Reserve Transfer - \$138,030
  - Cash Balance Forward - \$230,000
- Total - \$1,148,230**

#### Expenditures:

- **Total Capital Projects – \$1,135,000**

### Federal Grant Fund – ARPA

#### Projects:

- Guinea Lane Park – Baseball Field/Parking Lot/SWM/Pickleball Courts - \$820,000

- Community Park – Recreation Station Partial Replacement - \$50,000
  - Warwick Greene – Playground Replacement - \$42,800
- Total - \$912,800**

Income:

- Interest Only - \$200
  - DCED - \$0
  - Cash Balance Forward - \$912,600
- Total - \$912,800**

Expenditures:

- **Total - \$912,800**

**Road Machinery Fund**

Purchases:

- 2023 Trailer with Air Brakes – 50,000lb Capacity - \$81,000

Income:

- Millage (Taxes & Interest) - \$176,250
  - Cash Balance Forward - \$1,270
- Total - \$177,520**

Expenditures:

- Tax Collection - \$3,300
  - Machines/Equipment - \$81,000
- Total - \$84,300**

**Highway Aid Fund**

Income:

- Interest - \$200
  - Liquid Fuels - \$451,280
  - Cash Balance Forward - \$166,685
- Total - \$618,165**

Expenditures:

- 2023 Road Program - \$615,000
  - Highway Aid Portion

2023 Road Program

- Total Program - \$809,000
- Funded By - \$194,000 GF
  - \$615,000 LF

Mr. Seckinger noted that due to an increased Road Program estimate, Heritage Drive was listed as an add/alternate.

**Parks & Recreation Fund**

Income:

- 2023 Revenue - \$ 1,113,400
  - Taxes & Interest
  - Recreation Programs
  - Sponsorship
- Cash Balance Forward - \$600,000
- Total - \$1,113,400**

Expenditures:

- 2023 Expenditures - \$498,875
  - Personnel
  - Tax Collector
  - Programs/Tickets
  - Special Events
  - Maintenance
  - Administration

**Parks & Recreation Capital Fund**

Capital Projects

- Moland House Parking Lot Paving - \$50,000
- Community Park Splash Pad Replacement - \$100,000
- Community Park Basketball Court Resurfacing - \$100,000
- Portion of the Warwick Green Playground - \$10,000
- Park System Plantings - \$15,000
- Park Benches - \$5,000
- Total - \$280,000**

Income:

- Millage (Taxes & Interest) - \$235,500
- Grants - \$50,000
- Developer Contributions - \$1,000
- Cash Balance Forward - \$520,000
- Total - \$806,500**

Expenditures:

- Tax Collection - \$4,400
- Capital Projects/Purchases - \$280,000
- Total - 284,400**

**Firehouse & Equipment Fund**

WFC Income:

- Millage (Taxes & Interest) - \$176,800
  - .75 Mills
  - 94% to WFC, 6% to Hartsville
- WFC Recruitment & Retention Program Township Contribution - \$10,000 from GF
- WFC Total Income – \$266,700**
  - Taxes, Rentals, Donations, Grants, & Interest

WFC Expenditures:

- Mortgage - \$55,000



- General Operations - \$166,550
  - Insurances, Building Operations/Maintenance, Repair to Trucks & Vehicles, Utilities, and Administration
- Other Debt Payments - \$35,000
  - Rescue Truck loan ends in 2023; Relief repayments

**WFC Total Expenditures - \$256,550**

**WFC Total Funds Change in Balance: +\$10,150**

**Firehouse & Equipment Fund Change in Balance: - \$4,830**

### **Capital Project Reserve Fund**

#### Income:

- Interest - \$100
  - Cash Balance Forward - \$223,700
- Total - \$223,800**

#### Expenditures:

- Stover Mill Basin Reconstruction - \$138,030
    - Portion of a \$270,000 total project
- Total - \$138,030**

### **Historical Fund Balances**

- 2019 - \$14.79M
- 2020 - \$15.40M
- 2021 - \$14.69M
- 2022 - \$16.54M
- 2023 - \$15.20M

### **Distribution of Taxes**

- Warwick Township – 15.25 Mills (9%)
- Bucks County – 25.45 Mills (15%)
- Central Bucks SD – 127.84 Mills (76%)

### **Budget Message**

- 13<sup>th</sup> Consecutive Year of No Tax Increase
- ARP Fund Utilization/OPEB Funding
- Balanced mix of infrastructure, recreation, asset maintenance, and resident service themed projects and purchases.

Mr. Cox asked if the amount allocated toward the OPEB fund would fluctuate from year to year. Ms. Wilhelm confirmed that the amount will change each year, based upon the amount the Township is comfortable with and what the actuary determines is an adequate amount for the Township Staff.

### **Motion by Mr. Cox to authorize advertisement of the 2023 Budget.**

**Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.**

**Motion passed unanimously.**

→ 5. *2023 Warwick Fire Company Budget Presentation – To Consider Approval*

Mr. Seckinger introduced Mr. Kevin McCreary, Treasurer of the Warwick Fire Company.

Mr. McCreary explained that the Community has been generous in donating to the fire company and that income from station rentals has remained steady. He also thanked Ms. Wilhelm for her assistance with the Fire Company Budget.

**Motion by Mr. Cox to approve the 2023 Warwick Fire Company Budget. Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.**

**Motion passed unanimously.**

→ 6. *2023 Proposed Fee Schedule Presentation – To Consider Approval*

Ms. Brandy Mckeever presented the proposed 2023 Fee Schedule for consideration. She explained several proposed changes including a reduced fee for sidewalk installation, replacement, or expansion, a new online permit submission surcharge, updated Zoning Hearing Board application escrow fees, ordinance validity challenge fees, and pavilion rental fees. She also noted several fee increases for professional consultants and a new nonreportable accident report copy fee.

**Motion by Mr. Cox to approve the 2023 Proposed Fee Schedule. Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.**

**Motion passed unanimously.**

→ 7. *RES 2022-19: PECO Green Region Grant Application – To Consider Adoption*

Mr. Seckinger presented Resolution 2022-19. If approved, the resolution would authorize the Township's application to the PECO Green Region Grant Program for funding to install thirty (30) trees across Guinea Lane Park, Hampton Chase Park, Jamison Hunt Park, and Hidden Pond Park. The Green Region Grant is a 50% matching grant and if awarded, the funds would be utilized in 2023 and 2024.

**Motion by Mr. Cox to adopt RES 2022-19: PECO Green Region Grant Application**

**Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.**

**Motion passed unanimously.**

→ 8. *RES 2022-20: DCNR Special Funding Grant Application – To Consider Adoption*

Mr. Seckinger presented Resolution 2022-20. If approved, the resolution would authorize the Township's application to the DCNR Special Funding round for funding to replace the Recreation Station playground in Community Park. The existing playground is wood construction and nearly at the end of its life expectancy. The playground could retain the "train theme" as it is currently. If awarded, funds would be utilized in 2024.

**Motion by Mr. Cox to adopt RES 2022-20: DCNR Special Funding Grant Application.**

**Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.**

**Motion passed unanimously.**

→ 9. *RES 2022-21: PA Act 57 of 2022 Tax Collection – To Consider Adoption*

Mr. Seckinger presented Resolution 2022-21. A new law requires Tax Collectors to accept a late penalty property tax waiver if the property owner attests that they did not receive a tax bill during their first year of residency. The law requires the proposed resolution be adopted before January.

**Motion by Mr. Cox to adopt RES 2022-21: PA ACT 57 of 2022 Tax Collection.**

**Second to motion by Chair Algeo.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

→ *Treasurer's Report: September 2022*

For the month of September 2022, revenues outpaced expenditures by \$258,481.

Real Estate Transfers posted \$67,009 and Building Permits posted \$128,849. Earned Income Tax posted \$283,601 and Local Service Tax posted \$4,428.

Fund balances for September 2022 are as follows, subject to audit:

General Fund	\$	14,254,237
Firehouse and Equipment	\$	676,426
Road Machinery	\$	1,261
Federal Grant- ARPA	\$	464,070
General Obligation / Sinking Fund	\$	2,609
Capital Projects Fund	\$	318,508
Highway Aid Fund	\$	166,733
Parks and Recreation	\$	673,137
Parks and Recreation Capital Fund	\$	540,612
Capital Reserve	\$	223,708
		<hr/>
Total	\$	<u>17,321,301</u>

**Motion by Mr. Cox to approve the Treasurer's Report for September 2022, subject to audit.**

**Second to motion by Chair Algeo.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

→ *Bill Payments 10-3-2022 & 10-17-2022*

Mr. Seckinger requested a motion to approve the bill payments for October 3<sup>rd</sup> totaling \$1,067,470.48 (including an ARP transfer of \$772,000), and for October 17<sup>th</sup> totaling \$282,735.27, subject to audit.

**Motion by Mr. Cox to approve the Bill Payments for October 3, 2022, and October 17, 2022, subject to audit.**

**Second to motion by Chair Algeo.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

■ **SOLICITOR'S REPORT:**

→ 1. *LD 21-02: Spring Dance Hot Tubs (WBC Lot 18) – To Consider Authorization to Execute Agreements*

Ms. Eberle presented LD 21-02: Spring Dance Hot Tubs legal agreements for the Board's authorization to execute, noting that they were relatively straightforward Memorandum of Development, Development, and Stormwater Maintenance Agreements.

**Motion by Mr. Cox to authorize execution of the LD 21-02: Spring Dance Hot Tubs (WBC Lot 18) legal agreements. Second to motion by Chair Algeo.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

■ **ENGINEER'S REPORT:**

→1. *ORD 2022-05: Stormwater Management Ordinance Amendment – To Consider Adoption*

Ms. Fountain presented ORD 2022-05: Stormwater Management Ordinance Amendment for adoption. She explained that the proposed amendment updates the ordinance to reflect MS4 stormwater requirements per the DEP and several minor housekeeping items as recommended by Staff and the Township Engineer.

**Motion by Mr. Cox to adopt ORD 2022-05: Stormwater Management Ordinance Amendment.**

**Second to motion by Chair Algeo.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

■ **OLD BUSINESS:**

Mr. Sharapan, Director of Parks and Recreation, updated the Board on the status of the tree plantings along Meetinghouse Road. He explained that a PA One Call was placed in preparation of the upcoming tree plantings between Meetinghouse Road and the newly repaved trail. It was determined that a gas line runs the length of the trail in the proposed planting location. Mr. Sharapan asked if the Board was amenable to having four (4) trees planted at the corner of Meetinghouse and Rockspray Roads and the remaining five (5) trees utilized to replace unhealthy existing trees at the EMS building. The Board agreed with Mr. Sharapan's revised plan.

■ **NEW BUSINESS:** None

■ **PUBLIC COMMENT:**

Mr. Greg Mester of Fairway Drive thanked the staff for putting together such a comprehensive presentation of the Township's finances.

■ **ADJOURNMENT:**

The October 17, 2022, Warwick Township Board of Supervisors' public meeting was adjourned at 8:17 p.m.

Respectfully submitted,



Kyle W. Seckinger, MPA  
Township Manager

These minutes were approved at the Board of Supervisors' meeting held 11/21/22