

**WARWICK TOWNSHIP**  
Board of Supervisors' Public Meeting Minutes  
**December 5, 2022**

Members Present: Judith A. Algeo, Esq., Chair  
John W. Cox, Vice Chair  
Edward P. Thompson, Jr., Member

Others Present: Kyle Seckinger, MPA, Township Manager  
Mark Goldberg, Chief of Police  
Jon Ogborn, Police Lieutenant  
William Oetinger, Esq., Township Solicitor  
John Evarts, P.E., Township Engineer  
Skye Sorresso, Assistant to the Manager

**CALL TO ORDER:**

The Warwick Township Board of Supervisors' December 5, 2022, public meeting was called to order at 6:57 p.m. by Judith Algeo, Chair, who then led attendees in the Pledge of Allegiance.

**EXECUTIVE SESSION:**

The Board of Supervisors met to discuss matters of litigation and personnel.

**APPROVAL OF MINUTES:**

→ *Monday, November 21, 2022, Board of Supervisors' Meeting Minutes*

**Motion by Mr. Cox to approve the November 21, 2022, Board of Supervisors' Meeting Minutes.**

**Second to motion by Mr. Thompson.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

**ANNOUNCEMENTS:**

Mr. Seckinger reminded everyone about the following closures and meetings:

- Administration and Parks and Recreation offices will be closed for the winter holiday beginning Monday, December 26, 2022. Offices will reopen on Tuesday, January 3, 2023.
- The Board of Supervisors' Reorganization meeting will be held on Tuesday, January 3, 2023, at 7 PM.

**CITIZEN COMMENT:**

None.

**MANAGER'S REPORT:**

→1. *Warwick Square Shopping Center (2395 York Road, Unit 0) – To Consider Corridor Overlay District Approval*

Mr. Seckinger provided a brief introduction to the project. He explained that the Warwick Square Shopping Center has two tenants prepared to assume the space formerly held by Giant. The tenants propose to utilize the spaces as a grocery store and a fitness gym. To allow for separate entrances, the tenants are proposing to renovate the

façade of the building. Mr. Seckinger noted that the modifications would require the Board's Corridor Overlay District Approval. He added that the tenants had yet to submit for Zoning Permits or submit a Zoning Hearing Board Application for approval of their sign packages.

Mr. Matt McHugh, Applicant Attorney, thanked Mr. Seckinger for the introduction. He explained that the applicant has gone through a long process of trying to fill the space since Giant Food Stores left. He also noted that the applicant is before the Board only for façade upgrades and would return for sign approvals at a later date.

Mr. Thompson asked Mr. McHugh if the applicant plans to rebrick the entire front of the building. Mr. McHugh explained that the applicant only proposes to rebrick the pillars along the building.

**Motion by Mr. Cox to grant Corridor Overlay Approval Warwick Square Shopping Center (2395 York Road, Unit 0). Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.**

**Motion passed unanimously.**

→ 2. *2022-2023 Snow Bid – To Consider Award*

Mr. Seckinger presented the results of the 2022-2023 Snow Bid for the Board's consideration. He recommended award of the bid to AH Cornell and Sons, Inc., Rockett Bros. Landscaping, Inc., Control Dynamics Corporation, and Donnelly Contracting, Inc.

**Motion by Mr. Cox to award the 2022-2023 Snow Bid to AH Cornell and Sons, Inc., Rockett Bros. Landscaping, Inc., Control Dynamics Corporation, and Donnelly Contracting, Inc., as recommended in the November 28<sup>th</sup>, 2022, Memorandum. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.**

**Motion passed unanimously.**

→ 3. *RES 2022-24: Stover Mill Basin DCED Grant Application – To Consider Adoption*

Mr. Seckinger presented Resolution 2022-24: Stover Mill Basin DCED Grant Application. He explained that the Stover Mill Basin Project was included in the 2023 Capital Projects Budget. The resolution would authorize application to a grant that, if awarded, would reimburse the Township for eighty-five percent of the project expenses.

**Motion by Mr. Cox to adopt RES 2022-24: Stover Mill Basin DCED Grant Application.**

**Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.**

**Motion passed unanimously.**

→ 4. *Financial Advisory Committee: OPEB Trust Assumed Interest Rate – To Consider Approval*

Mr. Seckinger relayed the recommendation of the Financial Advisory Committee from their Thursday, November 17<sup>th</sup>, 2022.

At that meeting, the Committee discussed the assumed interest rate and investment diversification for the new OPEB fund. The existing two pension funds, Police and Non-Uniform, are at a 70/30 investment mix with an assumed interest rate of seven percent (7%). The Committee agreed that the OPEB fund should be more conservatively managed than the other pension funds and recommended an assumed interest rate of five percent (5%) with a 70/30 investment mix.

**Motion by Mr. Cox to approve the recommendation of the Financial Advisory Committee to set the OPEB Trust Assumed Interest Rate at Five (5) Percent with a 70/30 Investment Mix.**

Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ *Bill Payments 12-5-2022*

Mr. Seckinger requested a motion to approve the bill payments for December 5<sup>th</sup> totaling \$283,988.21, subject to audit.

**Motion by Mr. Cox to approve the Bill Payments for December 5, 2022, subject to audit. Second to motion by Mr. Thompson.** Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

- **SOLICITOR'S REPORT:** None
- **ENGINEER'S REPORT:** None
- **OLD BUSINESS:** None
- **NEW BUSINESS:** None
- **PUBLIC COMMENT:** None
- **ADJOURNMENT:**

The December 5, 2022, Warwick Township Board of Supervisors' public meeting was adjourned at 7:03 p.m.

Respectfully submitted,



Kyle W. Seckinger, MPA  
Township Manager

These minutes were approved at the  
Board of Supervisors' meeting held 1/16/23