

Warwick Township  
Park and Recreation Board  
Public Meeting Minutes  
October 18, 2023

Members Present: Donna Littrell  
Peter Kirshe  
Jessica Mandel

Others Present: Daniel M. Sharapan, Director of Parks and Recreation

Meeting was called to order at 7:01PM.

Motions to recommend the following:

A motion was made by Jessica Mandel to approve the minutes of the April 19, 2023 Board meeting.

- Donna Littrell seconded
- Motion passed; For-All

Public Comment - None

Park Directors Update

- Fall Special Event Reminder
  - Halloween Happening is scheduled for Thursday, October 26 from 5:30pm-7:30pm in the Community Park.
  - Food Truck Fest is scheduled for Saturday, November 4 from 12pm to 4pm and will be taking place at the Middle Bucks Institute of Technology.
  - Pack the Police Car is scheduled for Saturday, November 18 from 10am to 2pm and will take place the Warwick Fire Company station.
  - Ho Ho Ho Holiday is scheduled for Saturday, December 2 from 11am-1pm in the Community Park.
  
- 2023 Capital Projects – DS updated the Board of the projects for 2023:
  - Moland House parking lot was paved.
  - Spray Pole in Community Park was completed. DS is still working with the provider to deal with some on-going issues.
  - Warwick Greene playground was replaced.
  - Community Park basketball courts were completely replaced.
  - Guinea Lane park improvements – This project included the complete replacement of the pickleball courts with new courts, installation of a 90’ ball field, parking lot and driveway.
  - Flooring project in Administration Building – New flooring was installed in the Parks and Recreation lobby and foyer, the copy room on the second floor and the kitchen on the second floor. The Police Department got new flooring in their squad room. The last room completed was the Community Room.

- 2024 Capital Project proposal – DS laid out the 2024 projects that were presented to the Board of Supervisors for approval:
  - Community Park will get new soccer goals on all three fields.
  - Community Park will get upgraded security cameras.
  - Guinea Lane Park will get new picnic tables near the snackstand.
  - Guinea Lane Park will get new park benches.
  - Guinea Lane Park will get a solar pond aerator in the pond near the pickleball courts.
  - The community room will get new double doors installed into the storage room next to the room to make it easier to move the tables and chairs.
  
- Field/Court Allocations
  - DS informed the Board that two fee changes were made to the field/court application. The first is the monthly fee per field/court will now be \$150 per month per field/court. This went up from \$100 per month per field/court and has not increased since 2011. The second is an addition of a tournament fee of \$2,000 per day for the use of the park. And if the event is over 300 people, they will also have to apply for a Special Events Permit.
  - DS presented the Board with a request from the two pickleball groups that have permitted times on the courts. Both groups requested additional time on the courts. Ds provided the following breakdown for the Board:

The two groups and their times are:

**Jamison Pickleball**

Mondays & Thursdays from 4pm-dusk, 8 courts

Saturdays from 9am-12pm, 8 courts

**ASKING FOR** Tuesdays and Thursdays from 8am-10am and Wednesdays from 10am-12pm, 5 courts

**Warwick Competitive Pickleball**

Tuesdays & Fridays from 4pm-dusk, 8 courts

Sundays from 9am-12pm, 8 courts

**ASKING FOR** Mondays, Wednesdays, Thursdays from 8am-10am, 5 courts

After some discussion, a motion was made by Peter Kirshe to approve the Director of Parks, Recreation & Open Space to approve the plan, with the plan being to allow each group to receive 2 weekday mornings from 8am-10am for 5 courts, NOTHING ON WEDNESDAYS as Wednesdays will remain completely as a no permit day, and each group will pay an additional fee, separate from their other permitted times. Board also states that if any reports of court monopolization occurs, it will result in the forfeiture of the permit and fees not refunded. Motion seconded by Donna Littrell; ALL in favor.

DS will reach out to the groups to inform them and let them choose which days they would like.

**Chairman's Report**

Nothing to report

Vice Chairman's Report

Noting to report

Other Discussion

None

Meeting adjourned at 7:58pm.