

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
March 18, 2024

Members Present: Judith A. Algeo, Esq., Chair
Michael A. Riotto, Member

Members Absent: John W. Cox, Vice Chair

Others Present: Kyle Seckinger, MPA, Township Manager
Mark Goldberg, Chief of Police
Jon Ogborn, Police Lieutenant
Mary Eberle, Esq., Township Solicitor
Michele Fountain, P.E., Township Engineer
Skye Sorresso, Recording Secretary

CALL TO ORDER:

The Warwick Township Board of Supervisors' March 18, 2024, public meeting was called to order at 6:59 p.m. by Ms. Judith Algeo, Chair, who then led attendees in the Pledge of Allegiance.

EXECUTIVE SESSION:

The Board of Supervisors met to discuss matters of real estate.

APPROVAL OF MINUTES:

→ *Monday, February 19, 2024, Board of Supervisors' Meeting Minutes*

Motion by Mr. Riotto to approve the February 19, 2024, Board of Supervisors' Meeting Minutes.

Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

ANNOUNCEMENTS:

Mr. Seckinger made the following announcements:

The 29th Annual Egg Hunt will be held at Warwick Community Park on Saturday, March 23rd at 1PM. Kids ages 2 to 10 are invited to join other children from their age group to scour the field and gather eggs. Registration remains open for the 13th Annual Spring-Cleaning Flea Market on Saturday, May 4th. More information on these events and others can be found at warwickrec.com.

CITIZEN COMMENT:

None.

MANAGER'S REPORT:

→1. *RES 2024-19: DCNR Recreation Station Grant - To Consider Adoption*

Mr. Seckinger presented RES 2024-19, authorizing the Township's application to the Department of Conservation and Natural Resources' Park Rehabilitation Program. If awarded, the grant would cover 50% of the estimated \$510,000 cost to replace the Recreation Station Playground in the Warwick Community Park.

Motion by Mr. Riotto to adopt RES 2024-19: DCNR Recreation Station Grant.

Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→2. *RES 2024-20: DCED Guinea Lane Playground Grant - To Consider Adoption*

Mr. Seckinger presented RES 2024-20, authorizing the Township's application to the Department of Community and Economic Development's Greenways, Trails, and Recreation Program. If awarded, the grant would cover 85% of the estimated \$400,000 cost to replace the Guinea Lane Park Playground.

Motion by Mr. Riotto to adopt RES 2024-20: DCED Guinea Lane Playground Grant.

Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ 3. *RES 2024-21: TCDI York-Meyer Signal Improvement Grant – To Consider Adoption*

Mr. Seckinger presented RES 2024-21, authorizing the Township's application to the Delaware Valley Regional Planning Commission's TCDI program. He explained that if awarded, the grant would fund 100% of the project to modify the York Road northbound signal to feature a restricted green only traffic head and the southbound signal to feature a restricted left turn arrow.

Mr. Riotto inquired about the possibility of having a "walk-only" feature when the pedestrian button was pushed. Mr. Seckinger explained that pedestrian signage had been added several years ago; however, a "walk-only" feature could be looked into.

Motion by Mr. Riotto to adopt RES 2024-21: TCDI York-Meyer Signal Improvement Grant.

Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ 4. *2024-2025 Bucks County Consortium Road Materials Bid – To Consider Award*

Mr. Seckinger presented the results of the 2024-2025 Road Materials Bid as administered by the Bucks County Consortium. Based on an analysis of the tonnage cost and typical labor and equipment, Mr. Seckinger recommended award of the asphalt contract to Miller Materials and the 2B stone contract to Eureka Stone Quarry. He also noted that last year's low bidders were the same suppliers at the same or slightly higher prices.

Motion by Mr. Riotto to award the 2024-2025 Bucks County Consortium Road Materials Bid for 19MM Asphalt to Miller Materials at \$56.84/ton and 2B Stone to Eureka Stone Quarry at \$22/ton.

Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→ *Treasurer's Report: February 2024*

For the month of February 2024, revenues outpaced expenditures by \$289,186. Real Estate Transfers posted \$37,448 and Building Permits posted \$60,850. Earned Income Tax posted \$458,651 and Local Service Tax posted \$43,411.

Fund balances for January 2024 are as follows, subject to audit:

General Fund	\$	13,239,211
Firehouse and Equipment	\$	697,976
Road Machinery	\$	123,857
Capital Projects Fund	\$	578,200
Highway Aid Fund	\$	16,375
Parks and Recreation	\$	600,722
Parks and Recreation Capital Fund	\$	277,756
Capital Reserve	\$	<u>228,540</u>
Total	\$	<u>15,762,637</u>

Motion by Mr. Riotto to approve the Treasurer's Report for February 2024, subject to audit. Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.
Motion passed unanimously.

→ *Bill Payments 3-4-2024 & 3-18-2024*

Mr. Seckinger requested approval of the bill payments dated March 4th in the amount of \$159,404.12 and March 18th in the amount of \$103,079.46, subject to audit.

Motion by Mr. Riotto to approve the Bill Payments for March 4, 2024, and March 18, 2024, subject to audit. Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.
Motion passed unanimously.

■ **SOLICITOR'S REPORT:**

→1. *RES 2024-18: Stover Mill Trail Condemnation – To Consider Adoption*

Ms. Eberle presented RES 2024-18: Stover Mill Trail Condemnation. She explained that if adopted, the resolution would authorize the condemnation of an easement so the Stover Mill Trail System could be completed. Ms. Eberle noted that the adoption of the resolution would not guarantee the condemnation would occur, only that the Township could move forward if necessary to prevent delays in the project.

Motion by Mr. Riotto to adopt RES 2024-18: Stover Mill Trail Condemnation. Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.
Motion passed unanimously.

→2. *Duty Tow Ordinance Amendment – To Consider Adoption*

Ms. Eberle presented ORD 2024-01: Duty Tow Ordinance Amendment for the Board’s consideration. She explained that the proposed amendment had been reviewed by the Police Chief and authorized for advertisement at the Board’s February meeting. Chair Algeo opened the public hearing and invited public comment. Hearing none, Chair Algeo closed the hearing and invited a motion.

Motion by Mr. Riotto to authorize adoption of ORD 2024-01: Duty Tow Ordinance Amendment.

Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→3. *Vehicles & Traffic Ordinance Amendment – To Consider Authorization to Advertise*

Ms. Eberle requested authorization to advertise the Vehicles and Traffic Ordinance Amendment. She explained that if approved, the amendment would update the existing ordinance to reflect the most up-to-date listing of no parking and stop signs within the Township.

Motion by Mr. Riotto to authorize advertisement of the Vehicles & Traffic Ordinance Amendment.

Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **ENGINEER’S REPORT:**

→1. *RES 2024-22: LD 19-02 1549 Stony Road (Shihadeh) Sewage Facilities Planning Module*

Ms. Fountain presented RES 2024-22: LD 19-02 1549 Stony Road (Shihadeh) Sewage Facilities Planning Module for adoption. She explained that, if approved, the resolution would revise the Township’s Act 537 Plan to allow public sewer connection of eighteen (18) existing properties and thirteen (13) new properties as part of the Shihadeh development.

Motion by Mr. Riotto to adopt RES 2024-22: LD 19-02 1549 Stony Road (Shihadeh) Sewage Facilities Planning Module.

Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→2. *2024 Sidewalk Bid – To Consider Authorization to Advertise*

Ms. Fountain requested authorization to advertise the 2024 Sidewalk Bid. The proposed bid includes the installation of sidewalk along the frontages of 1900, 2100, 2132, 2190, and 2160 York Road.

Motion by Mr. Riotto to authorize advertisement of the 2024 Sidewalk Bid.

Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→3. LD 20-03: Gasper Landscape, Inc. (Camars Dr) – To Consider Acceptance of Punch List, Certification of Completion, & Escrow Release #2

Ms. Fountain recommended acceptance of the punch list, certification of final completion, and final reduction in the financial security for LD 20-03: Gasper Landscape, Inc. (Camars Dr) in the amount of \$796,235.

Motion by Mr. Riotto to accept the punch list, certify completion, and approve escrow release #2 for LD 20-03: Gasper Landscape, Inc. (Camars Dr).

Second to motion by Chair Algeo. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **OLD BUSINESS:**

Mr. Seckinger noted that the Vehicles and Traffic Ordinance Amendment authorized for advertisement includes parking restrictions on roads with bike lanes as requested during public comment at previous meetings.

■ **NEW BUSINESS:**

None.

■ **PUBLIC COMMENT:**

John Bader of Brook Lane inquired about the completion of the Sunrise Way trail loop. Mr. Seckinger explained that the completion of the trail had been slated as a 2024 capital project.

■ **ADJOURNMENT:**

The March 18, 2024, Warwick Township Board of Supervisors' public meeting was adjourned at 7:13 p.m.

Respectfully submitted,


Kyle W. Seckinger, MPA
Township Manager

These minutes were approved at the Board of Supervisors' meeting held 4/24