

**WARWICK TOWNSHIP**  
**Board of Supervisors' Public Meeting Minutes**  
**November 18, 2024**

Members Present: Judith A. Algeo, Esq., Chair  
John W. Cox, Vice Chair  
Michael A. Riotto, Member

Others Present: Becki Marencik, MPA, Assistant Township Manager/Director of Finance  
Mark Goldberg, Chief of Police  
Jon Ogborn, Police Lieutenant  
Michele Fountain, P.E., Township Engineer  
Mary Eberle, Esq., Township Solicitor  
Skye Sorresso, Recording Secretary

**CALL TO ORDER:**

The Warwick Township Board of Supervisors' November 18, 2024, public meeting was called to order at 7:00 p.m. by Judith Algeo, Chair, who then led attendees in the Pledge of Allegiance.

**EXECUTIVE SESSION:**

The Board of Supervisors met to discuss matters of personnel and litigation.

**APPROVAL OF MINUTES:**

→ *Monday, October 21, 2024, Board of Supervisors' Meeting Minutes*

**Motion by Mr. Cox to approve the October 21, 2024, Board of Supervisors' Meeting Minutes.**

**Second to motion by Mr. Riotto.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

**ANNOUNCEMENTS:**

Ms. Marencik made the following announcements:

This year's Pack the Police Car will be held at Warwick Fire Company on Saturday, November 23rd from 10am – 2pm. A list of suggested donations can be found at [Warwickrec.com](http://Warwickrec.com).

The Ho Ho Ho Holiday Party will be held in Warwick Community Park on Saturday, December 7th from 11am – 1pm. This event is free and open to all ages.

The December Board of Supervisors meeting will be the first Monday of the month, December 2nd at 7pm.

**CITIZEN COMMENT:**

None.

**MANAGER'S REPORT:****→1. PZPS240009: Venetian Nails Signage Permit (2235 B York Rd) – For Corridor Overlay District Review**

Ms. Marencik presented the Venetian Nails Signage Permit for Corridor Overlay Review. She explained that on October 10, 2024, the Township received a Zoning Permit Application submission by Startpoint Signs. The applicant seeks to replace one (1) of the signs on the property in-kind.

**Motion by Mr. Cox to grant Corridor Overlay Approval to PZPS240009: Venetian Nails (2235 B York Rd).**

**Second to motion by Mr. Riotto.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

**→2. 2025 Budget Presentation – To Consider Adoption**

Ms. Marencik presented the 2025 Budget for consideration. She explained that at their October 21<sup>st</sup> meeting, the Board authorized advertisement of the draft budget. After the meeting but before the budget was advertised, the Township was informed of a \$510,000 grant award for the reconstruction of the Recreation Station playground in Community Park. The budget, as presented, included no grant income and a \$250,000 expense line item for partial playground replacement. The revised, advertised budget includes the \$510,000 income and \$510,000 expense line items for the playground. She explained that the Parks and Recreation Capital Fund would now end 2025 with \$250,000 in additional fund balance. Ms. Marencik recommended approving the amended budget, as advertised.

**Motion by Mr. Cox to adopt the 2025 Budget, as advertised.**

**Second to motion by Mr. Riotto.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

**→3. RES 2024-34: Eagle Scout Recognition Proclamation – To Consider Adoption**

Ms. Marencik presented RES 2024-34 for consideration. She explained that if adopted, the resolution would recognize the service of Stephen Bernert, Troop 172 Scout, for his contribution of two (2) benches, an educational sign, and a bluebird box to Pollinator Park.

**Motion by Mr. Cox to adopt RES 2024-34: Eagle Scout Recognition Proclamation.**

**Second by motion by Mr. Riotto.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

**→4. DCED Fire Study: Letter of Intent – To Consider Authorization**

Ms. Marencik presented the DCED Fire Study: Letter of Intent for consideration. She explained the Township's last fire study had been issued in 2016. Many of the administrative tasks recommended in the fire study were completed. Since that time, the Township augmented its volunteer firefighter stipend program, instituted a Township employee/firefighter stipend program, and encouraged Bucks County and the Central Bucks School District to offer a tax rebate program to volunteer firefighters. Furthermore, Warwick Township Fire Company recently received a \$1,000,000 grant toward the replacement of their ladder truck and the Township plans to hire a part-time fire inspector firefighter in 2025. Considering these changes and enhancements, Ms. Marencik recommended partnering with the DCED to perform an updated fire study, at no cost to the Township.

**Motion by Mr. Cox to authorize the DCED Fire Study: Letter of Intent.**

**Second to motion by Mr. Riotto.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

→ *Treasurer's Report: October 2024*

For the month of October 2024, expenditures outpaced revenues by \$1,009,816.

Real Estate Transfers posted \$63,015 and Building Permits posted \$25,567. Earned Income Tax posted \$172,683 and Local Service Tax posted \$7,485.

Fund balances for October 2024 are as follows, subject to audit:

General Fund	\$	15,063,688
Firehouse and Equipment	\$	747,071
Road Machinery	\$	162,329
Capital Projects Fund	\$	93,605
Highway Aid Fund	\$	8,918
Parks and Recreation	\$	750,346
Parks and Recreation Capital Fund	\$	367,888
Capital Reserve	\$	<u>88,851</u>
Total	\$	<u>17,282,696</u>

**Motion by Mr. Cox to approve the Treasurer's Report for October 2024, subject to audit. Second to motion by Mr. Riotto.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

→ *Bill Payments 11-4-2024 & 11-18-2024*

Ms. Marencik requested approval of the bill payments for November 4th, totaling \$124,965.09, and for November 18th, totaling \$164,476.45, subject to audit.

**Motion by Mr. Cox to approve the Bill Payments for November 4, 2024, and November 18, 2024, subject to audit. Second to motion by Mr. Riotto.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

■ **SOLICITOR'S REPORT:**

→1. *ORD 2024-04: Amendment to the Zoning Ordinance – To Consider Authorization to Advertise*

Ms. Eberle presented ORD 2024-04: Amendment to the Zoning Ordinance for consideration to advertise. She explained that periodically, the Township reviews the Zoning Ordinance and makes comprehensive amendments. The amendment presented for consideration was reviewed by the Planning Commission and recommended for advertisement by the staff. The proposed changes include revisions and updates to the names and descriptions of zoning districts, new definitions and amendments to certain existing regulations, amendments to the regulations for several residential, commercial, industrial, utility, and temporary uses, amendments to

regulations for outdoor illumination, amendments to lane lot regulations and updates to the zoning map to reflect these changes.

**Motion by Mr. Cox to authorize advertisement of ORD 2024-04: Amendment to the Zoning Ordinance.**

**Second to motion by Mr. Riotta.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

→2. *ORD 2024-05: Supervisor Compensation Ordinance – To Consider Authorization to Advertise*

Ms. Eberle presented ORD 2024-05: Supervisor Compensation Ordinance for consideration to advertise. She explained that the State had passed legislation allowing Supervisors to increase the compensation of newly elected Supervisors to a predetermined amount dependent upon population size.

**Motion by Mr. Cox to authorize advertisement of ORD 2024-05: Supervisor Compensation Ordinance.**

**Second to motion by Mr. Riotta.** Chair Algeo invited comment or discussion. There being none, the vote was called.

■ **ENGINEER'S REPORT:**

→1. *LD 17-03: Robin's Nest (Warwick Farm Brewing - 800 Almshouse Road) - To Consider Acceptance of Punch List and Escrow Release #3*

Ms. Fountain requested the Board's consideration for the acceptance of the punch list and a reduction in the financial security in the amount of \$64,671.50 for LD 17-03: Robin's Nest (800 Almshouse Road).

**Motion by Mr. Cox to accept the Punch List and authorize Escrow Release #3 for LD 17-03: Robin's Nest (800 Almshouse Road).**

**Second to motion by Mr. Riotta.** Chair Algeo invited comment or discussion. There being none, the vote was called.

**Motion passed unanimously.**

■ **OLD BUSINESS:**

None.

■ **NEW BUSINESS:**

None.

■ **PUBLIC COMMENT:**

None.

■ **ADJOURNMENT:**

The November 18, 2024, Warwick Township Board of Supervisors' public meeting was adjourned at 7:16 p.m.

Respectfully submitted,

November 18, 2024  
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Becki J. Marencik, MPA  
Assistant Township Manager &  
Director of Finance

These minutes were approved at the  
Board of Supervisors' meeting held 12/2