

WARWICK TOWNSHIP
Board of Supervisors Public Meeting Minutes
November 17, 2025

Members Present: John W. Cox, Chair
Michael A. Riotto, Vice Chair
Robin L. Taber, Member

Others Present: Kyle Seckinger, MPA, Township Manager
Mark Goldberg, Chief of Police
Jon Ogborn, Deputy Chief of Police
Becki Marencik, Assistant Township Manager
Brandy McKeever, Director of Planning and Zoning
Michele Fountain, P.E., Township Engineer
Michael Martin, Esq., Township Solicitor
Skye Sorresso Stear, Recording Secretary

CALL TO ORDER:

The Warwick Township Board of Supervisors' November 17, 2025, public meeting was called to order at 7:04 p.m. by John Cox, Chair, who then led attendees in the Pledge of Allegiance.

EXECUTIVE SESSION:

The Board of Supervisors met to discuss matters of personnel and litigation.

APPROVAL OF MINUTES:

→ *Monday, October 20, 2025, Board of Supervisors' Meeting Minutes*

Motion by Mr. Riotto to approve the October 20, 2025, Board of Supervisors' Meeting Minutes.

Second to the motion by Ms. Taber. Chair Cox invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

ANNOUNCEMENTS:

Mr. Seckinger made the following announcements:

This year's Pack the Police Car will be held at Warwick Fire Company on Saturday, November 22nd from 10am – 2pm. A list of suggested donations can be found at Warwickrec.com.

The Ho Ho Ho Holiday Party will be held in Warwick Community Park on Saturday, December 6th from 11am – 1pm. This event is free and open to all ages.

Reminder that the December Board of Supervisors meeting will be held on the first Monday of the month, December 1st at 7pm.

For more information on these events, please visit warwickrec.com.

CITIZEN COMMENT:

Mr. Robert Brodrecht of Lockleigh Road relayed feedback he received from residents while door knocking regarding speeding, new sidewalk installations, and basin maintenance.

Mr. TJ Kosin of Sand Trap Road addressed the Board regarding the Warwick Fire Company budget.

MANAGER'S REPORT:

→1. 2026 Township Budget – To Consider Adoption

Mr. Seckinger presented the 2026 Township Budget for consideration. He noted that the fire company requested one (1) change to the allocation of their capital budget. Originally, the budget included \$50,000 towards the purchase of a generator; however, they requested to now use the same \$50,000 for an engineering study of their electricity needs to appropriately size the generator and for the replacement of firefighting gear.

Motion by Mr. Riotto to adopt the 2026 Township Budget as advertised.

Second to motion by Ms. Taber. Chair Cox invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→2. 2026 Proposed Fee Schedule Presentation – To Consider Approval

Mr. Seckinger introduced Ms. Brandy McKeever, Director of Planning and Zoning, to review changes from last year's fee schedule.

Ms. McKeever thanked Mr. Seckinger for the introduction. She proposed several fee updates, including new fees for fences over six (6) feet tall, structural retaining walls, ownership changes for existing approved users, increases in fees for additional, voluntary, and revised as-built plan reviews, Zoning Hearing Board filings and extension requests, conditional use applications, subdivision and land development concept plans, administrative professional rates, towing, and escrow fees for underground facilities/excavation on rights-of-way and residential new dwellings without land development.

Motion by Mr. Riotto to approve the 2026 Fee Schedule.

Second to motion by Ms. Taber. Chair Cox invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→3. RES 2025-33: 2026 Tax Millage Rates – To Consider Approval

Mr. Seckinger presented RES 2025-33, memorializing the tax millage rates as included in the 2026 Township budget. He noted that the millage rates and allocations remain unchanged from 2025.

Motion by Mr. Riotto to adopt RES 2025-33: 2026 Tax Millage Rates.

Second to motion by Ms. Taber. Chair Cox invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→4. RES 2025-34: Support for an Application to the Highlands Conservation Act Grant Program – To Consider Approval

Mr. Seckinger introduced RES 2025-34: Support for an Application to the Highlands Conservation Act Grant Program. He explained that the Heritage Conservancy, partnered with Bucks County, was interested in applying to

the program to receive funding for a conservation easement. The conservation easement would be for a 91-acre farm, 80 acres of which are located in Warwick, on Wilkinson Road.

Ms. Taber asked if the resolution would generate any expenses for the Township. Mr. Seckinger explained that the resolution would only offer the Township's support the Heritage Conservancy's application.

Motion by Mr. Riotto to adopt RES 2025-34: Support for an Application to the Highlands Conservation Act Grant. Second to motion by Ms. Taber.

Chair Cox invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→5. *ORD 2025-04: Parks and Recreation Ordinance Amendment – To Consider Adoption*

Mr. Seckinger presented ORD 2025-04: Parks and Recreation Ordinance Amendment for consideration. He noted that the amendment was approved for advertisement at the October meeting.

Mr. Riotto inquired about the consequences for violating the ordinance. Chief Goldberg explained that violators could be cited and fined.

Motion by Mr. Riotto adopt ORD 2025-04: Parks and Recreation Ordinance Amendment.

Second to motion by Ms. Taber. Chair Cox invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→6. *2025-2026 Snow Removal Bid – To Consider Award*

Mr. Seckinger presented the results of the 2025-2026 Snow Removal Bid. He explained that the Township received one bidder – Rushton Concepts, a repeat snow removal contractor and good performer. Mr. Seckinger recommend award of the bid to Rushton Concepts, LLC.

Mr. Cox asked if Rushton Concepts had enough equipment to accommodate the Township's needs. Mr. Seckinger explained that they were a larger company with enough resources to fulfil the contract.

Mr. Riotto asked if there were any price increases from the previous year's contract. Mr. Seckinger explained that prices had increased due to increasing insurance costs.

Motion by Mr. Riotto to award the 2025-2026 Snow Removal Bid to Rushton Concepts.

Second to motion by Ms. Taber. Chair Cox invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

→7. *Treasurer's Report: October 2025*

For the month of October 2025, revenues outpaced expenditures by \$796,207.

Real Estate Transfers posted \$43,231 and Building Permits posted \$25,539. Earned Income Tax posted \$219,265 and Local Service Tax posted \$9,003.

Fund balances for October 2025 are as follows, subject to audit:

General Fund	\$	15,792,763
Firehouse and Equipment	\$	735,739
Road Machinery	\$	122,250
Capital Projects Fund	\$	413,725

Highway Aid Fund	\$	16,467
Parks and Recreation	\$	749,980
Parks and Recreation Capital Fund	\$	581,067
Capital Reserve	\$	<u>90,639</u>
Total	\$	<u>18,502,630</u>

Motion by Mr. Riotto approve the Treasurer's Report for October 2025, subject to audit. Second to motion by Ms. Taber. Chair Cox invited comment or discussion. There being none, the vote was called.
Motion passed unanimously.

→9. *Bill Payments 11-3-2025 & 11-17-2025*

Mr. Seckinger requested approval of the bill payments for November 3rd totaling \$159,698.62 and for November 17th totaling \$181,283.41, subject to audit.

Motion by Mr. Riotto to approve the Bill Payments for November 3, 2025, and November 17, 2025, subject to audit. Second to motion by Ms. Taber. Chair Cox invited comment or discussion. There being none, the vote was called.
Motion passed unanimously.

■ **SOLICITOR'S REPORT:**

None.

■ **ENGINEER'S REPORT:**

→1. *LD 19-02: 1549 Stony Rd (Shihadeh Residential Development) – To Consider Escrow Release #10*

Ms. Fountain recommended a reduction in the financial security for LD 19-02: 1549 Stony Rd (Shihadeh Residential Development) in the amount of \$14,829.25.

Motion by Mr. Riotto approve LD 19-02: 1549 Stony Rd (Shihadeh Residential Development) Escrow Release #10 Second to motion by Ms. Taber. Chair Cox invited comment or discussion. There being none, the vote was called.

■ **OLD BUSINESS:**

None.

■ **NEW BUSINESS:**

None.

■ **PUBLIC COMMENT:**

None.

■ **ADJOURNMENT:**

The November 17, 2025, Warwick Township Board of Supervisors' public meeting was adjourned at 7:33 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'K. Seckinger', written over a horizontal line.

Kyle W. Seckinger, MPA
Township Manager

These minutes were approved at the
Board of Supervisors' meeting held 12/1/25