



## **Parks and Recreation "Seasonal" Laborer Employee**

### **Job Description**

#### **Job Objective / General Description:**

This position is a non-exempt seasonal position that performs the regular and recurring maintenance and landscaping of all Township public properties using grass cutting equipment such as zero-turn mowers, string trimmers, blowers and any authorized equipment available. Expected to perform all routine assignments independently following established policies, procedures and practices and following assigned work schedule.

#### **Supervision:**

Reports to the Director of Park and Recreation of Open Space. May report to other department heads when performing joint tasks. Receives close to moderate supervision, depending on experience and complexity of task.

#### **Minimum Education, Training and Experience Required:**

- Must have working familiarity with assigned maintenance equipment and maintenance methods and materials.
- Desirable to have a minimum of one year of previous experience in a similar position.
- Must possess a valid PA State driver's license.
- Must be able to pass mandatory random drug testing as required.
- Must be highly self-motivated and able to follow established procedures and meet standards while working unsupervised.
- Ability to understand and follow oral and written instructions.
- Ability to occasionally, and as necessary, use sound judgment to solve problems and make decisions independently.
- Ability to read and interpret labels on chemicals and supplies.

#### **Essential Job Functions:**

- Use power operated tools equipment, zero-turn mowers, string trimmers, blowers, and hand tools necessary to accomplish assigned tasks.
- Assist with projects requiring various tools and machinery as directed.
- Cleans and helps maintain all Township public properties.
- Perform work in accordance with sound safety practices.
- May perform portions of the work of higher classified positions occasionally, as assigned.

- May perform duties of similar complexity in other departments as required or assigned.

### **Working Conditions / Physical Requirements:**

Work is primarily outdoors but may include indoor responsibilities at Township facilities from time to time. An employee shall have the physical strength and ability to perform moderate to heavy manual labor, including frequent bending, walking, and heavy lifting. Must be able to lift and move over 50 lbs. on a regular basis. Must have good stability and balance and be able to retrieve objects requiring bending, twisting, and other gross motor movements on a daily basis. Shall have manual dexterity and good fine motor movements required to operate a large variety of machinery and tools. Shall have no physical or mental impediments which would be deemed to put the employee, co-workers, or others at risk of harm; shall be willing to work outdoors in a variety of weather and temperature conditions, including having the stamina to maintain continuous physical effort for the duration of the shift on a regular basis.

### **Selection Guidelines:**

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. The duties listed are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Formal application, rating of experience and education, oral interviews, reference checks, background checks, and job-related tests might be used to evaluate a Candidate's qualifications for this position.

### **Evaluation:**

Evaluated after 30 days by the Director of Parks and Recreation of Open Space, with a copy going to the Township Manager.